

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

**Workshop Meeting Minutes
23 March 2021**

A Virtual Workshop Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Tuesday, 23 March 2021 at 6:30 PM online using "ZOOM" meeting platform.

Meeting Minutes:

1. Meeting Called to Order at: 6:33 pm by Director Brad Pahl who also announced for the record that our meeting is being held through Zoom and is accessible to persons with disabilities and will be recorded.

1.1. Roll Call by: Director Wilson: Directors Pahl, Oakley, Green; Director Meredith was excused; Chief Ward, Assistant Chief Hartley, Administrative Assistant Schulke. Also present was Tina Wilson.

2. Purpose of the Workshop:

Director Pahl stated the purpose of the workshop is to review Board Policy 14 about financials.

Director Pahl asked Director Green to lead off the discussion since he is the current treasurer.

A round table discussion ensued.

Many details were discussed and a final draft will be presented at the 15 April 2021 Board meeting for review and possible approval.

Director Pahl brought up the remaining policies numbered 15.01 through 24.01.

Policy 24.01 (Reader Board) had been previously approved at the March Meeting. Director Pahl went through the remaining Policies asking if there could be some agreement of possibly taking some of them out of the "Board Policies" and place them in the "Administration Policies".

The following is the results of the discussion:

Policies determined to be "Administration" and not "Board" were: 15.01; 18.01; 20.01; 22.01; 24.01.

Policies determined to be left in the "Board" policies that still need to be reviewed were: 16.01; 19.01; 21.01; 23.01; 25.01; 26.01; and the Appendixes.

One Policy to be completely deleted was: 17.01 (Notary of Public).

We will be waiting for information to come back from the Auditors about our proposed changes to Policy 14 and also the Office Staff to check on the correct ORS's listed in the Policy 14.

Good of the Order comments:

Chief commented about several students passed there tests so all 6 have completed the task performances and all are staying on.

April Open House will be virtual on 10 April 2021.

No other comments from anyone.

Adjournment- Director Pahl adjourned the workshop at 8:24 p.m.

Respectively submitted by,

Mark W. Wilson

Secretary, Director Position # 5

Crooked River Ranch Rural Fire Protection District Fire Board