

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

**Supplemental Budget Meeting Minutes
19 September 2019**

1.0 Meeting call to Order: Director Oakley called the Supplemental Budget meeting to order at 6:00pm and stated our regular Board Meeting will follow immediately the conclusion of this meeting. The meeting is being held at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon 97760. Director Oakley also announced for the record that our location is accessible to persons with disabilities and will be recorded.

1.1 Flag Salute Led by: Director Pahl

1.2 Roll Call by: Director Pahl: Director Oakley was present. Director Wilson was excused. Director Green was present via phone; Director Meredith was absent. Also at the start of the meeting present was: Fire Chief Harry Ward, Assistant Chief Hartley and Administrative Assistant Dana Schulke. Also in attendance was: Staff Captain; Alysha DeLorto. Responding Volunteers; Community Services Officer Dennis Senko, Amy Weddle, Emma Parker, Chase Wilder, Michael McClellan and Garret Schweigert. Support Volunteer Pat Hayes. Public in attendance was; Dennis Kirk, Kay Norberg, John Hayes, and Bill Burt.

2.0 Supplemental Budget presentation and discussion: Assistant Chief Hartley announced everyone on the Board had a copy in front of them and that in the process of doing our audit this year we were discussing this current year budget with the Auditors and one of the things pointed out to us is we have to account for in our budget the money we will be getting from the financing company for the purchase of the new ambulance. The Auditor brought that to our attention and we sent some correspondence back and forth to put together the resolution that Board has in front of them. Assistant Chief Hartley stated basically we are tracking that amount of money into the budget document and the Board has that Capital Reserve document with the amended changes in the far right column. To account for the amount of \$159,876.00 that will be financed. Chief Ward stated that even though we will never see any of that and won't touch it, the Auditors still want us to track it through this process. Director Oakley stated that our first payment is still not due until and Chief Ward cut her off stating it would not be due until December 2020. Director Oakley continued stating this would enter into our next budget period and Assistant Chief Hartley stated the payments will enter and that we had already accounted for in this year in the Capital Reserve Fund the \$75,000.00 that we had planned out for the down payment. So since that was already included they were informed we only had to track that for budgetary purposes. He added we went back and looked at some of our prior budgets and this had not been done for several different vehicles that have been financed as far back as we could find. Director Oakley asked if there were any questions. Director Pahl stated he did not have

any questions. Chief Ward asked Director Green if he had any questions and Director Green stated no he did not and added Chief Ward and himself had discussed this when they were going over the financials and he was fine with what is happening and he has no questions. Director Oakley stated since there was no further questions or discussion she was adjourning the meeting at 6:05pm.

Respectively submitted by,

Mark W. Wilson
Secretary, Director Position # 5
Crooked River Ranch Rural Fire Protection District Fire Board