

CROOKED RIVER RANCH RFPD

6971 SW Shad Road
Terrebonne, OR. 97760-9250

BUDGET COMMITTEE MINUTES

May 13, 2021

A Virtual Budget Committee Meeting of the Crooked River Ranch Fire Protection District was held on Thursday May 13 at 6 p.m. Eleven persons participated remotely from various locations via the Zoom internet application. The meeting was conducted by Chief Harry Ward, and Assistant Chief Sean Hartley from the district office at 6971 SW Shad Road, Crooked River Ranch, Oregon.

1. **Call to Order:** Director Pahl called the meeting to order at 6:04 p.m.
2. **Nomination of Budget Committee Officers:** Director Pahl called for nominations for Budget Committee Chairperson. Robert Bengtson was nominated and elected unanimously. Nominations for Budget Committee Secretary were called for and Debbie Sappenfield was nominated and elected unanimously.
3. **Budget Committee Chair Assumes Direction of Meeting:** Meeting turned over to Budget Committee Chairperson Robert Bengtson who then called for a roll call.
4. **Roll Call of Directors, Budget Committee Members, and Staff:** Present were Directors Pahl, Oakley, Green and Meredith: Budget Committee Members present were Bengtson, Burt, Costigan, Norberg and Sappenfield. Staff present were Fire Chief Ward and Asst. Fire Chief Hartley. Admin. Assistant Dana Schulke was excused. A member of the public in attendance was Captain Tom Fast.
5. **Budget Committee Minutes from May 7, 2020:** Kay Norberg made a motion to approve minutes and Bill Burt seconded the motion. Minutes unanimously approved.
6. **Budget Presentation:** Chief Ward and Asst. Chief Hartley went through line items for the members attending. Robert Bengtson asked a question about ambulance billing. Asst. Chief Hartley says we are trending slightly above last year's transports. This will result in an increase in revenue. Chief Ward stated rates have remained the same but an increase will be proposed next year. Chief Ward answered a question about our Fire Med fees as they are lower than other districts. There will be no changes this year. Chief Ward stated last year's calls were at 611. We are already getting close to that this year. If the trend continues, they will look at adding another employee to cover the station. Employee compensation and benefits were discussed to committee satisfaction. Radios/Communication has increased due to the purchase of radios that communicate with BLM, Forest Service, Jefferson County and others. An increase was made to EMS Operations from \$40,970 to \$45,000. SAFER Grant was explained by Chief Ward as training, travel and PPE for volunteers. A decrease in Equip. Maintenance was discussed. There were major repairs last year that aren't anticipated this year. Chief Ward explained Capital Reserve plan for future replacement of ambulances, engines and building improvements. In the future there will be additional dorms for people working

24-hour shifts. There is a strategic plan in place for these changes. Chief Ward made a proposal to purchase a new staff rig. Current one is a very used 2006 F350 with close to 200,000 miles. Robert Bengtson made a motion to increase the Transferred IN, from other funds category from \$25,000 to \$50,000 and to use the Apparatus Capital Purchases category of \$50,000 to purchase a 2022 Ford F250 crew cab pickup truck. The motion was seconded by Bill Burt. Motion unanimously approved. Delivery of new truck would be six months out at least. EMS Capital Purchases was explained by Chief Ward.

7. **Public Comment:** No public questions or comments were made.
8. **Budget Approval:** A motion was made by Kay Norberg to approve the 2021-2022 budget as amended. The motion was seconded by Joe Costigan. Unanimous approval was reached via roll call vote.
9. **Meeting Adjourned:** 7:38pm.

Respectfully Submitted by: Debbie Sappenfield