



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Virtual Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a virtual Board meeting on Thursday, December 16, 2021. The Board meeting will start at 6:30 pm and will be held electronically through Zoom via computer/telephone. The public may access this meeting via a special phone and meeting number through the Crooked River Ranch Fire & Rescue website at www.crrfire.org. This meeting is accessible to people with disabilities and will be recorded. Public comment regarding the topics on this agenda may be emailed to admin@crrfire.org and will be forwarded to the Board of Directors, prior to the date of this meeting.

Board of Directors

Brad Pahl, President, (Position 1)
Jeff Green, Vice President (Position 3)
Barbara Oakley, Secretary (Position 4)
Kay Norberg, Treasurer (Position 2)
Mark W. Wilson, Director (Position 5)

District Staff

Fire Chief, Harry Ward
Asst. Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Pahl
 - 1.1 Roll Call by Director Oakley
2. Review of Agenda – Director Pahl
3. Approval of Board Meeting Minutes– Director Pahl
 - 3.1 Approval of Board Meeting minutes from November 18, 2021
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for November 2021 – Director Norberg
 - 4.2 Appointment of Board members to sign checks for Monday, January 10 and Tuesday, January 25, 2022 – Director Pahl
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Update of steering committee members for Levy – Fire Chief, Harry Ward
6. New Business (consideration, discussion, and possible action on the following items): -
 - 6.1 SDAO Conference (February 10-13, 2022) – Director Pahl
7. Fire Chief's Report – submitted by Fire Chief, Harry Ward in Board packet
8. Operations Report - submitted by Asst. Fire Chief, Sean Hartley in Board packet
9. Comment/Questions:

- 9.1 Public input on the current agenda topics
- 9.2 Public input on future agenda topics – (Please limit to one topic)
- 10. Correspondence/ Recognitions/ Good of the Order – Director Pahl
- 11. Adjournment – Director Pahl

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

**Board Meeting Minutes
November 18, 2021**

A virtual style Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, November 18th, 2021, at 6:30 p.m., via the Zoom platform.

Board Meeting Minutes

1. **Called to Order** by Director Pahl at 6:31 p.m. Director Oakley did the roll call, and the following participants were in attendance of the meeting: Director Pahl, Director Oakley, Director Norberg and Director Wilson. Director Green was excused from the meeting. Also in attendance was Fire Chief, Harry Ward, Assistant Fire Chief, Sean Hartley, Administrative Assistant, Dana Schulke and Captain, Alysha Delorto. There were no members of the public attending the meeting.
2. **Review of Meeting Agenda Items** - Director Pahl stated that he would like to bump up the discussion on the 2020/2021 Audit report from Accuity, LLC prior to the Fire Chief's performance review/Executive Session. There were no other additions or deletions to the agenda.
3. **Approval of the Board Meeting minutes from October 21, 2021** – Director Pahl asked if there were any corrections to be made, Director Norberg stated the minutes looked good to her. She made a motion to approve the October 21, 2021, minutes as presented, and Director Oakley seconded the motion. Director Pahl asked all those in favor to state “yes” for the approval of the minutes. All Director’s in attendance stated “yes”, motion passed, (4-0).
- 4.1 **Approval of October 2021 Financials** – Director Pahl asked Director Norberg if there were any corrections to be made on these financials and if all accounts were balanced. Director Norberg stated that everything looked good and all accounts balanced. Director Wilson wanted to point out that when he and Director Norberg did the last check signing there was no documentation for the PayPal and Stripe accounts. In the future they would like to see documentation/ itemized reports from those two vendors to see that they match up. Assistant Chief Hartley stated that we will see what we can pull from their websites to provide that information. Director Pahl stated that he noticed our Radio/Communications line item almost has reached it budgeted amount. Assistant Fire Chief Hartley stated that unless we have something drastic happen with the radios, we should be fine sitting at this amount and there should be no further radio/communications expenses. Director Oakley made a motion to approve the October 2021 financials as presented, Director Wilson seconded the motion. All Directors who were in favor of the motion, stated “yes” of the approval of the financials. Motion passed, (4-0).

4.2 Appointment of Board members to sign checks in December 2021: It was stated that Director Norberg and Director Pahl will sign checks on Thursday, December 9th and Director Norberg and Director Oakley will sign checks on Thursday, December 23rd, 2021.

5.1 Approval of Board policies 2.02, 2.03, 3.01, 3.02, 4.01, 4.03, 4.04, 4.05, 7.02, 8.10 B, 8.10E, 9.01, 14.01, 14.05 and 16.01 - Director Pahl stated the finalized and corrected policies were in their board packet. Director Wilson asked if all his questions and notations got answered and corrected, as well as the renumbering of one of the policies. Director Norberg stated the numbering got revised and corrected. Director Wilson made a motion to approve policies 2.02, 2.03, 3.01, 3.02, 4.01, 4.03, 4.04, 4.05, 7.02, 8.10 B, 8.10E, 9.01, 14.01, 14.05 and 16.01 as revised and presented, Director Norberg seconded the motion. All Directors who were in favor of the motion, stated "yes" of the approval of the revised policies listed above. Motion passed, (4-0).

5.2 Discussion/Approval of Resolution 2021-08 to update and adopt the District's Board policy manual – Director Pahl stated at this time they will accept the approval of Resolution 2021-08 to update and adopt the revised Board policy manual. He read through the Resolution verbiage to repeal and replace all prior policies. Director Oakley made a motion to approve Resolution 2021-08 to update and approve the Board policy manual as presented, Director Norberg seconded the motion. All Directors who were in favor of the motion, stated "yes" of the approval of Resolution 2021-08. Motion passed, (4-0).

The topic of the discussion on 2020/2021 Audit by Accuity, LLC., was bumped up at this time - Director Pahl asked Chief Ward if he had comments regarding the final audit. Chief Ward said he thought our auditors were happy with the way we are doing things and we did see the same language as usual in the final report. Director Pahl asked if we had the same "boiler plate" letter that we acknowledged, and it has been mailed to the State. Chief Ward said yes, we did send it to the State. Assistant Chief Hartley stated he had nothing to add regarding the audit. There was no further discussion on this topic.

5.3 Performance Review of Fire Chief/Executive Session – Director Pahl stated at this time, the Board members and Chief Ward will go into Executive Session, which was at 6:45 pm to do his performance review. Recording was stopped at this time and all in attendance were put in the waiting room while the Board was in Executive Session. The Board came out of Executive Session at 7:19 pm and recording of the Board meeting had started. There was no media in attendance of this Executive Session and no decisions had been made.

6.1 Discussion on accepting unanticipated funds by Resolution - Director Pahl stated that Director Green had a question regarding this topic. Director Pahl stated that essentially, the Resolution is a direction of where to distribute the unanticipated funds when they are received by the District. It is not actual recording of the funds. Chief Ward stated that whether it is conflagration or grant funds we usually accept the money and state where it will go. Over time, for the grant funds, we will be sending the State/Fed's (or whoever) a monthly report as to how the funds were spent by the District, then they will send us the funds, or we get reimbursed for it. Only the SDAO grant funds give us the option to get the funds up front, or after the projects have been completed. Director Oakley stated that if we were doing something wrong, our Auditors would have stated it and pulled us aside to make any corrections on how these funds were accepted. Director Wilson stated that at the time the unanticipated funds resolution was being approved last month, both he and Director Green thought that the funds were already

posted to our accounts,(per the financials they had received in October), and they were not. Director Pahl stated that he was concerned about this matter as well, but after speaking with Chief Ward he is comfortable with how things are processed when it comes to receiving unanticipated grant funds. There was no further discussion on this topic.

7. Fire Chief's Report – Director Norberg stated she would like to see on the future agendas an update on the steering committee for the Levy increase and what they are doing. Chief Ward stated that he has one more person to contact to be on the steering committee and he will also put together a timeline and benchmarks. Basically, the Board is looking for a calendar/timeline update for all the future Board meetings. Chief Ward stated that he is having a meeting with Jefferson County in December and his goal is to work with the steering committee after the first of the year to come up with the amount we will be asking for in the November 2022 election. He is also getting out a questionnaire to the public in the of Spring 2022. He also stated that our next Emergency Preparedness Open House will be on April 30th, 2022, which is a Saturday. Director Pahl stated he has been noticing all the fire prevention notices going out on Facebook. Chief Ward stated that next month's Telegraph will be a big spread on our Ribbon Cutting Open House that we had back on October 30th.

8. Operations Report – Assistant Chief Hartley stated that he has nothing to add to the report. Director Pahl asked him what his projections will be for the number of calls for the year. Assistant Chief Hartley stated that currently we are at 558 and he is predicting that we will go over the 620 range for the year. Director Pahl asked Administrative Assistant, Dana Schulke about a report on the Title 3 grant applications. She stated that Shelby from the Central Oregon Intergovernmental Council came to our station to find out how we are encouraging our residents to apply for the grant, as we are the top fire district in Title 3 grant applications that have been processed.

9. Comments from the Board, Staff or public on current/future agenda - there was none.

10. Correspondence/Recognitions/ Good of the Order – Director Pahl stated that he would like to see us go back to in person meetings after the first of the year, however there might be an option for a “hybrid” option for attending our Board meetings. Chief Hartley will investigate pricing for microphones, etc. for the possible hybrid meetings. Also, we have a Blood Drive coming up on November 23rd at the Station. Director Oakley asked about what the game plan is for Christmas this year and wrapping presents for the Giving Tree and for Shop With A Firefighter day. Chief Ward will have Captain Delorto and her assistant send an email out to everyone for helping at those events. There were also comments about names being on the email chain of people who are not with our Volunteer Association anymore and they need to be removed. Director Oakley stated that she did look in the comment box in the lobby and there was nothing in there. Director Wilson stated he wanted to thank Chief Ward for thanking the Honor Guard for attending all the funerals for line of duty deaths, etc. Their commander has taken a vacation and Director Wilson is in charge for the next two weeks. He said it was very rewarding to be in the Honor Guard.

10. Adjournment by Director Pahl at 7:46 pm.

Respectfully,
Dana Schulke
Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue

As of November 30, 2021

Cash Basis

NOV 30, 2021

Assets

Current Assets

Cash and Cash Equivalents

Bond Fund	182,032.76	
Capital Reserve Fund	413,984.24	
FIB - Checking	51,747.78	✓
FIB - Payroll	3,681.90	✓
General Fund	600,985.75	✓
Local Option Levy Fund	488,950.67	✓
US Bank	236.90	✓
Total Cash and Cash Equivalents	1,741,620.00	
Total Current Assets	1,741,620.00	
Total Assets	1,741,620.00	

Liabilities and Equity

Liabilities

Current Liabilities

FIB - Credit Cards	1,484.32	
Payroll Liabilities	(3,001.56)	
Total Current Liabilities	(1,517.24)	
Total Liabilities	(1,517.24)	✓

Equity

Current Year Earnings	1,743,137.24	
Total Equity	1,743,137.24	
Total Liabilities and Equity	1,741,620.00	

	\$1,145,603.00
+\$	1,517.24
	<hr/>
	\$1,147,120.24

Budget Variance
Crooked River Ranch Fire & Rescue
General Fund
For the month ended 30 November 2021
Cash Basis

	Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Ambulance Billing	\$9,932.06	\$90,967.51	\$200,000.00	-\$109,032.49	-54.5162%	\$200,000.00
Beginning Fund Balance	\$0.00	\$596,453.11	\$521,135.00	\$75,318.11	14.4527%	\$521,135.00
Conflagration Revenue	\$0.00	\$0.00	\$7,661.00	-\$7,661.00	-100.0%	\$400.00
Contractual Income	\$0.00	\$400.00	\$400.00	\$0.00	0.0%	\$0.00
Emergency Address Signs	\$25.00	\$225.00	\$500.00	-\$275.00	-55.0%	\$500.00
FireMed	\$1,350.00	\$6,480.00	\$13,500.00	-\$7,020.00	-52.0%	\$13,500.00
Grant Funds	\$24,406.00	\$24,406.00	\$151,008.00	-\$126,602.00	-83.8379%	\$72,658.00
Interest	\$126.27	\$1,259.72	\$7,500.00	-\$6,240.28	-83.2037%	\$7,500.00
Misc. Income	\$546.50	\$1,419.65	\$5,000.00	-\$3,580.35	-71.607%	\$5,000.00
Previously Levied Taxes	\$2,524.66	\$14,330.81	\$20,000.00	-\$5,669.19	-28.346%	\$20,000.00
Sale of Assets/Apparatus	\$0.00	\$0.00	\$15,000.00	-\$15,000.00	-100.0%	\$15,000.00
Taxes Collected in Year Levied	\$897,361.05	\$963,142.96	\$979,441.00	-\$16,298.04	-1.664%	\$979,441.00
Training Income	\$0.00	\$0.00	\$500.00	-\$500.00	-100.0%	\$500.00
Total Revenue	\$936,271.54	\$1,699,084.76	\$1,921,645.00	-\$222,560.24	-11.6%	\$1,835,634.00
Gross Profit	\$936,271.54	\$1,699,084.76	\$1,921,645.00	-\$222,560.24	-11.5818%	
Operating Expenses						
Contingency	\$0.00	\$0.00	\$61,297.00	-\$61,297.00	-100.0%	\$58,952.00
Transfer Out	\$0.00	\$50,000.00	\$50,000.00	\$0.00	0.0%	\$50,000.00
Debt Services						
Debt Service:Apparatus Payment	\$0.00	\$0.00	\$27,046.00	-\$27,046.00	-100.0%	\$27,046.00
Total Debt Services	\$0.00	\$0.00	\$27,046.00	-\$27,046.00	-100.0%	\$27,046.00
Materials & Services						
Administration	\$578.40	\$6,943.07	\$16,000.00	-\$9,056.93	-56.6058%	\$16,000.00
Building Maintenance & Supplies	\$1,154.86	\$5,208.46	\$35,000.00	-\$29,791.54	-85.1187%	\$35,000.00
Department Services	\$253.38	\$2,983.15	\$3,000.00	-\$16.85	-0.5617%	\$3,000.00
Dispatch Services	\$266.01	\$1,292.49	\$71,612.00	-\$70,319.51	-98.1951%	\$71,612.00
EMS Operations	\$2,651.51	\$15,259.34	\$45,000.00	-\$29,740.66	-66.0904%	\$45,000.00
Fire Operations	\$773.71	\$27,949.19	\$67,535.00	-\$39,585.81	-58.6153%	\$67,535.00
Fuel	\$1,110.03	\$5,111.29	\$15,000.00	-\$9,888.71	-65.9247%	\$15,000.00
Insurance	\$52.00	\$59.00	\$36,000.00	-\$35,941.00	-99.8361%	\$36,000.00
Prevention	\$0.00	\$816.00	\$1,500.00	-\$684.00	-45.6%	\$1,500.00
Professional Services	\$2,599.83	\$12,455.24	\$45,000.00	-\$32,544.76	-72.3217%	\$45,000.00
Radios/Communications	\$0.00	\$23,355.72	\$25,150.00	-\$1,794.28	-7.1343%	\$12,500.00
Rope Rescue Operations	\$0.00	\$0.00	\$3,000.00	-\$3,000.00	-100.0%	\$3,000.00
SAFER Grant Expenditures	\$16,658.73	\$20,503.20	\$68,008.00	-\$47,504.80	-69.8518%	\$26,158.00
Training	\$524.45	\$4,183.78	\$25,715.00	-\$21,531.22	-83.7302%	\$25,715.00
Travel	\$0.00	\$62.47	\$5,000.00	-\$4,937.53	-98.7506%	\$5,000.00
Tuition Reimbursement	\$0.00	\$0.00	\$31,500.00	-\$31,500.00	-100.0%	\$31,500.00
Uniforms	\$290.40	\$1,356.57	\$5,713.00	-\$4,356.43	-76.2547%	\$5,713.00
Utilities	\$1,625.55	\$6,689.61	\$25,000.00	-\$18,310.39	-73.2416%	\$25,000.00
Vehicle/Equipment Maintenance	\$1,390.48	\$16,024.10	\$35,000.00	-\$18,975.90	-54.2169%	\$35,000.00
Volunteer Incentive Program	\$0.00	\$3,720.00	\$22,600.00	-\$18,880.00	-83.5398%	\$22,600.00
Wellness Program	\$0.00	\$327.00	\$10,000.00	-\$9,673.00	-96.73%	\$10,000.00
Total Materials & Services	\$29,929.34	\$154,299.68	\$592,333.00	-\$438,033.32	-74.0%	\$537,833.00
Personnel Services						
Administrative Assistant	\$3,044.71	\$16,308.70	\$39,403.00	-\$23,094.30	-58.6105%	\$39,403.00
Administrative Assistant Overtime	\$201.49	\$590.40	\$1,343.00	-\$752.60	-56.0387%	\$1,343.00
Assistant Chief	\$5,071.34	\$27,936.24	\$67,049.00	-\$39,112.76	-58.3346%	\$64,367.00
Employee Benefits	\$12,704.38	\$63,611.90	\$183,359.00	-\$119,747.10	-65.3075%	\$183,359.00
Fire Chief	\$8,233.16	\$35,481.59	\$87,524.00	-\$52,042.41	-59.4607%	\$87,524.00
Part-Time Personnel	\$0.00	\$15,961.25	\$33,840.00	-\$17,878.75	-52.8332%	\$33,840.00
Payroll Taxes	\$2,784.43	\$16,934.49	\$44,687.00	-\$27,752.51	-62.1042%	\$43,615.00
PERS	\$0.00	\$37,765.67	\$151,969.00	-\$114,203.33	-75.1491%	\$151,969.00
Shift Personnel Overtime	\$1,524.88	\$20,318.60	\$45,920.00	-\$25,601.40	-55.7522%	\$45,920.00

Shift Personnel Wages	\$15,107.67	\$74,470.31	\$188,023.00	-\$113,552.69	-60.393%	\$188,023.00
Student Volunteer Stipends	\$810.00	\$2,160.00	\$7,290.00	-\$5,130.00	-70.3704%	\$7,290.00
Volunteer Conflag Reimbursement	\$0.00	\$1,561.70	\$1,562.00	-\$0.30	-0.0192%	
Volunteer Stipends & Benefits	\$1,500.00	\$18,600.00	\$73,000.00	-\$54,400.00	-74.5205%	\$36,500.00
Workers Comp. & Group Accident Insurance	\$2,182.00	\$15,963.99	\$16,000.00	-\$36.01	-0.2251%	\$16,000.00
Total Personnel Services	\$53,164.06	\$347,664.84	\$940,969.00	-\$593,304.16	-63.1%	\$899,153.00
Total Operating Expenses	\$83,093.40	\$551,964.52	\$1,671,645.00	-\$1,119,680.48	-66.9808%	
Net Income / (Loss) before Tax	\$853,178.14	\$1,147,120.24	\$250,000.00	\$897,120.24	358.8481%	
Net Income	\$853,178.14	\$1,147,120.24	\$250,000.00	\$897,120.24	358.8481%	
Total Comprehensive Income	\$853,178.14	\$1,147,120.24	\$250,000.00	\$897,120.24	358.8481%	

Budget Variance
Crooked River Ranch Fire & Rescue
Bond Fund
For the month ended 30 November 2021
Cash Basis

	Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Beginning Fund Balance	\$0.00	\$16,232.95	\$8,529.00	\$7,703.95	90.3265%	\$8,529.00
Interest	\$10.50	\$54.54	\$300.00	-\$245.46	-81.82%	\$300.00
Previously Levied Taxes	\$444.61	\$2,444.67	\$3,500.00	-\$1,055.33	-30.1523%	\$3,500.00
Taxes Collected in Year Levied	\$152,143.04	\$163,300.60	\$184,087.00	-\$20,786.40	-11.2916%	\$184,087.00
Total Revenue	\$152,598.15	\$182,032.76	\$196,416.00	-\$14,383.24	-7.3%	\$196,416.00
Gross Profit	\$152,598.15	\$182,032.76	\$196,416.00	-\$14,383.24	-7.3228%	
Operating Expenses						
Debt Services						
Debt Service: Bond Payment	\$0.00	\$0.00	\$179,848.00	-\$179,848.00	-100.0%	\$179,848.00
Total Debt Services	\$0.00	\$0.00	\$179,848.00	-\$179,848.00	-100.0%	\$179,848.00
Total Operating Expenses	\$0.00	\$0.00	\$179,848.00	-\$179,848.00	-100.0%	
Net Income / (Loss) before Ta	\$152,598.15	\$182,032.76	\$16,568.00	\$165,464.76	998.7009%	
Net Income	\$152,598.15	\$182,032.76	\$16,568.00	\$165,464.76	998.7009%	
Total Comprehensive Income	\$152,598.15	\$182,032.76	\$16,568.00	\$165,464.76	998.7009%	

Budget Variance
Crooked River Ranch Fire & Rescue
Capital Reserve Fund
For the month ended 30 November 2021
Cash Basis

	Actual	YTD Actual	Budget	Var USD	Var %	Original Budget
Revenue						
Beginning Fund Balance	\$0.00	\$327,976.01	\$359,000.00	-\$31,023.99	-8.6418%	\$359,000.00
Grant Funds	\$0.00	\$35,000.00	\$0.00	\$35,000.00		\$0.00
Interest	\$221.94	\$1,008.23	\$2,750.00	-\$1,741.77	-63.3371%	\$2,750.00
Transfer In	\$0.00	\$50,000.00	\$50,000.00	\$0.00	0.0%	\$50,000.00
Total Revenue	\$221.94	\$413,984.24	\$411,750.00	\$2,234.24	0.5%	\$411,750.00
Gross Profit	\$221.94	\$413,984.24	\$411,750.00	\$2,234.24	0.5426%	
Operating Expenses						
Contingency	\$0.00	\$0.00	\$100,000.00	-\$100,000.00	-100.0%	\$100,000.00
Capital Outlay						
Capital Outlay & Grant Awards	\$0.00	\$0.00	\$50,000.00	-\$50,000.00	-100.0%	\$0.00
Capital Outlay & Grant Awards	\$0.00	\$0.00	\$38,000.00	-\$38,000.00	-100.0%	\$0.00
Total Capital Outlay	\$0.00	\$0.00	\$88,000.00	-\$88,000.00	-100.0%	\$0.00
Total Operating Expenses	\$0.00	\$0.00	\$188,000.00	-\$188,000.00	-100.0%	
Net Income / (Loss) before Ta	\$221.94	\$413,984.24	\$223,750.00	\$190,234.24	85.0209%	
Net Income	\$221.94	\$413,984.24	\$223,750.00	\$190,234.24	85.0209%	
Total Comprehensive Income	\$221.94	\$413,984.24	\$223,750.00	\$190,234.24	85.0209%	

Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period November 1, 2021 to November 30, 2021

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aflac					
Nov 16, 2021	EFT	Premiums from staff	599.88	Paid	Payroll Liabilities
Total Aflac			599.88		
Amazon					
Nov 12, 2021	111-3109185-9817822	Unisex Beanie Cap Knitted 12/Navy for	51.90	Paid	Materials & Services:Uniforms
Total Amazon			51.90		
BoundTree Medical, LLC					
Nov 16, 2021	84286509	Curaplex Patient Transporter 1 ea 10ea/cs	36.04	Paid	Materials & Services:EMS Operations:Supplies
Nov 16, 2021	84278459	Amiodarone 150mg, 3ml Luer Locking Syringe 10/bx	110.00	Paid	Materials & Services:EMS Operations:Supplies
Nov 16, 2021	84280223	Lidocaine 20% 100 mg, 5ml Ansyr Syrine 1026C	47.45	Paid	Materials & Services:EMS Operations:Supplies
Nov 16, 2021	84282343	Curaplex Sharps Solto, Sharps container with one time lockable seal	44.40	Paid	Materials & Services:EMS Operations:Supplies
Nov 22, 2021	84288377	Electrodes, Blue Sensor SP, Med. Size, Pediatric/Adult, 50/pk, 20k/bx, 2 bx/cs	155.88	Paid	Materials & Services:EMS Operations:Supplies
Nov 23, 2021	84290214	Amiodarone 150MG 3ML Vial 25EA/PK 30 PK/CS	57.38	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			451.15		
Carson Oil Company, Inc.					
Nov 2, 2021	CP-00343386 - EFT	Fuel for all apparatus	602.62	Paid	Materials & Services:Fuel
Nov 16, 2021	CP-00345840 - EFT	Fuel for all apparatus	493.56	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,096.18		
Crooked River Needle Works LLC					
Nov 8, 2021	247	Embroidery of SWAFF on Stocking Cap	120.00	Paid	Materials & Services:Uniforms
Nov 8, 2021	247	Embroidery of CRR Fire on Stocking Cap	204.00	Paid	Materials & Services:Uniforms
Nov 8, 2021	247	Embroidery of CRR Fire Logo on Stocking Cap	202.50	Paid	Materials & Services:Uniforms
Nov 8, 2021	247	Discount/Donation (CRR Volunteer Assn. to be invoiced and will reimburse)	(100.00)	Paid	Materials & Services:Uniforms
Nov 8, 2021	247		-	Paid	
Total Crooked River Needle Works LLC			426.50		
Crooked River Ranch Water Company					
Nov 1, 2021	94 - EFT	Base Rate	34.59	Paid	Materials & Services:Utilities:Water
Nov 1, 2021	94 - EFT	Water	70.85	Paid	Materials & Services:Utilities:Water

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 8, 2021	Backflow Testing - EFT	Backflow Testing	50.00	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			155.44		
Crooked River Sanitary					
Nov 1, 2021	00014 - EFT	Sanitation Services for October 2021	72.02	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			72.02		
Deschutes County 911 Service District					
Nov 16, 2021	2681	911- Data Network Reimbursement for Nov. 2021	266.01	Paid	Materials & Services:Dispatch Services
Total Deschutes County 911 Service District			266.01		
HRA VEBA Trust					
Nov 16, 2021	ACH	Contributions for staff	1,500.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			1,500.00		
IAFF 3650 - Redmond Firefighters Union					
Nov 2, 2021	Union Dues - ACH	Union Dues for Tom, Alysha, David	102.00	Paid	Payroll Liabilities
Nov 2, 2021	PAC Donations - ACH	PAC Donations from staff	20.00	Paid	Payroll Liabilities
Nov 16, 2021	Union Dues - ACH	Union Dues for: Tom, Alysha, David	102.00	Paid	Payroll Liabilities
Nov 16, 2021	PAC Donations - ACH	PAC donations from staff	20.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			244.00		
L.N. Curtis & Sons					
Nov 1, 2021	Supply Adapters	Adapter - 2.5" NH x 3" camlock	156.00	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Nov 1, 2021	Supply Adapters	Shipping	26.36	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Nov 8, 2021	In-Line Gauges	Harrington - HLG-15NH-15NH	365.34	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Nov 8, 2021	In-Line Gauges	Harrington - HLG-25NH-25NH	196.67	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Nov 8, 2021	In-Line Gauges	Shipping	38.30	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Total L.N. Curtis & Sons			782.67		
MasterCard					
Nov 1, 2021	0000Y121Y8441	Shipping Charges to Florida	22.85	Paid	Materials & Services:Administration:Postage & Shipping
Nov 3, 2021	14854	Simsushare Training Software - 14854	179.95	Paid	Materials & Services:Training

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 8, 2021	1000032403	Mounting adapters for 521 and 522	193.75	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Nov 10, 2021	114-0912916-9008268	Brown Kraft Tags for Holiday Giving Tree	7.99	Paid	Materials & Services:Department Services:Events
Nov 16, 2021		Monthly Fee for use of Stamps.com	17.99	Paid	Materials & Services:Administration:Postage & Shipping
Nov 17, 2021	111-3268953-7373055	Gift Wrapping Bags with drawstrings for Giving Tree presents	108.94	Paid	Materials & Services:Department Services
Nov 22, 2021	INV-3489709	Mo. Fee for Accounting Platform	24.23	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
Nov 23, 2021	HD 237970102	Cloud Business Hosting for website annual cost.	359.88	Approved	Materials & Services:Professional Services:Computer Services
Nov 24, 2021	XXXX 4382	Purchase of Stamps	50.00	Approved	Materials & Services:Administration:Postage & Shipping
Nov 24, 2021	XXXX 4382	Ordered checks for invoices to pay	210.98	Paid	Materials & Services:Administration:Supplies
Nov 24, 2021	910999	Maintainance on Rope Rotor from Stark Street	44.74	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Nov 24, 2021	911000	Maintainance to sharpen 4 chains for chainsaw from Stark Street	50.40	Paid	Materials & Services:Fire Suppression:Supplies/Equipment
Nov 24, 2021	111-9229933-2615405	Laundry Soap, Windex and Hand Soap for the Station.	56.24	Paid	Materials & Services:Building & Maintenance:Maintenance
Nov 27, 2021	211361673	Windsock Frame for windsock on top of training building	104.90	Approved	Materials & Services:Building & Maintenance:Supplies
Nov 27, 2021	111-8636620-6188213	Mop head for Mopping floors	23.10	Paid	Materials & Services:Building & Maintenance:Supplies
Nov 29, 2021	XXXX 4382	Mo. Fee for Amazon Prime Membership	12.99	Paid	Materials & Services:Administration:Memberships
Nov 30, 2021	HD 238081154	Spray adhesive for 590	9.97	Approved	Materials & Services:Vehicle Equipment/Maintenance:514230
Total MasterCard			1,478.90		
Nationwide Retirement Solutions					
Nov 2, 2021	Deferred Comp - EFT	Deferred Comp Contributions from staff	230.00	Paid	Payroll Liabilities
Nov 16, 2021	EFT	Contributions from staff	230.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			460.00		
Norco					
Nov 1, 2021	33374377	Small Oxygen Tanks for EMS	52.86	Paid	Materials & Services:EMS Operations:Supplies

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 1, 2021	33374377	Handling Charge	25.00	Paid	Materials & Services:EMS Operations:Supplies
Nov 24, 2021	33600507	D- Medical Oxygen	35.24	Paid	Materials & Services:EMS Operations:Supplies
Nov 24, 2021	33600507	Handling Charge	25.00	Paid	Materials & Services:EMS Operations:Supplies
Total Norco			138.10		
Oregon PERS					
Nov 9, 2021	PERS - EFT	Employer contributions	4,273.69	Approved	Personnel Services:PERS
Nov 9, 2021	PERS - EFT	Employee contributions, paid by Employer	1,062.23	Approved	Personnel Services:PERS
Nov 23, 2021	EFT	Employer Contributions	4,037.77	Approved	Personnel Services:PERS
Nov 23, 2021	EFT	Employee Contributions, paid by Employer	1,003.59	Approved	Personnel Services:PERS
Total Oregon PERS			10,377.28		
Pacific Power					
Nov 1, 2021	24712171-001 3	Basic Charge, Load Size, Demand Charges, Taxes and Kilowatt Usage	799.09	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			799.09		
SeaWestern Fire Fighting Equipment					
Nov 1, 2021	PO-0268 / INV13165 - ACH	Lion Pacific V-force Coat, etc.	1,359.60	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2021	PO-0268 / INV13165 - ACH	Lion Pacific V-Force Pant, etc.	895.85	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2021	PO-0268 / INV13165 - ACH	Shipping	39.50	Paid	Materials & Services:SAFER Grant Expenditures
Nov 1, 2021	INV11694	Elkhart Custom Adapter HF23D 2.5" Valve Hose	274.05	Paid	Materials & Services:Fire Suppression:Supplies/Equ ipment
Nov 1, 2021	INV11694	Shipping	32.10	Paid	Materials & Services:Fire Suppression:Supplies/Equ ipment
Nov 8, 2021	Structure Turnouts/Grant ACH	Lion V-Force Turnout Coats	4,320.18	Paid	Materials & Services:SAFER Grant Expenditures
Nov 8, 2021	Structure Turnouts/Grant ACH	Lion V-Force - Pants	2,827.41	Paid	Materials & Services:SAFER Grant Expenditures
Nov 8, 2021	Structure Turnouts/Grant ACH	Shipping	36.50	Paid	Materials & Services:SAFER Grant Expenditures
Nov 22, 2021	PO-0269 / Inv. 13523 - ACH	Lion V-Force Coats	4,320.18	Paid	Materials & Services:SAFER Grant Expenditures
Nov 22, 2021	PO-0269 / Inv. 13523 - ACH	Lion V-Force - Pants	2,827.41	Paid	Materials & Services:SAFER Grant Expenditures

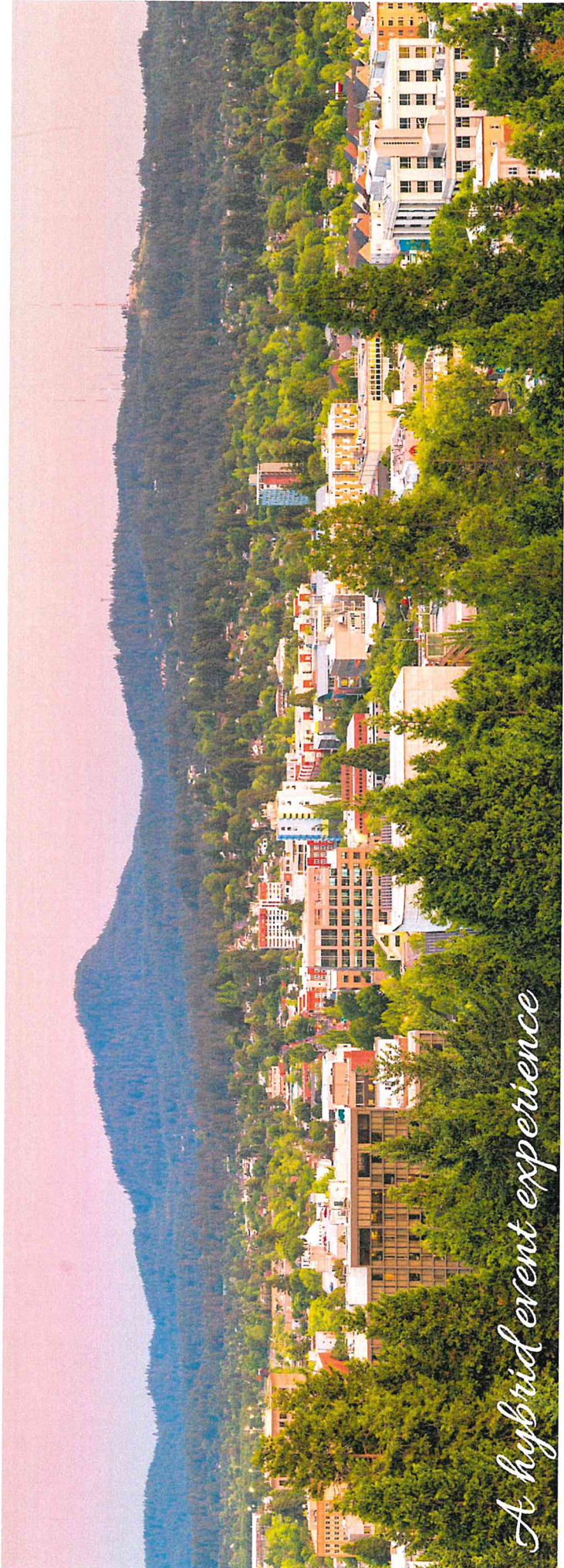
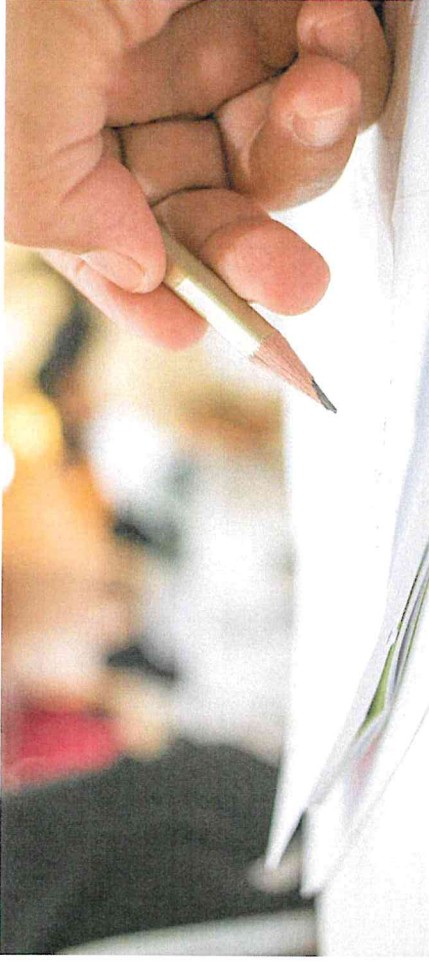
Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 22, 2021	PO-0269 / Inv. 13523 - ACH	Shipping charges	32.10	Paid	Materials & Services:SAFER Grant Expenditures
Total SeaWestern Fire Fighting Equipment			16,964.88		
Solutions Yes					
Nov 29, 2021	INV296887 - ACH	Black/White Copies	11.74	Paid	Materials & Services:Administration:Copier Expenses
Nov 29, 2021	INV296887 - ACH	Color Copies	51.70	Paid	Materials & Services:Administration:Copier Expenses
Total Solutions Yes			63.44		
Special Districts Insurance Services					
Nov 8, 2021	03-0052514 - ACH	December Health Premiums for Staff	9,924.15	Paid	Personnel Services:Employee Benefits:Health Insurance
Nov 8, 2021	03-0052514 - ACH	December Dental Premiums for Staff	893.97	Paid	Personnel Services:Employee Benefits:Dental Insurance
Nov 8, 2021	03-0052514 - ACH	December Long-Term Premium for Staff	136.26	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Nov 8, 2021	CHG-21228 - ACH	Interim changes in Auto, Property, Earthquake and Auto policies	52.00	Paid	Materials & Services:Insurance
Total Special Districts Insurance Services			11,006.38		
Stryker Medical					
Nov 16, 2021	3017243M	Labor/Maintainance on Power Cots on Ambulances	320.00	Paid	Materials & Services:EMS Operations:
Nov 16, 2021	3017243M	5% discount due to Invoice not being received last fiscal year for payment	(16.00)	Paid	Materials & Services:EMS Operations:
Total Stryker Medical			304.00		
Swift Steel					
Nov 30, 2021	999420	BC 1 x 1/2 x 1/8 x 20' cut 48" w 45 degree lend for Emergency Address signs.	136.45	Paid	Materials & Services:Department Services:Emergency Address Signs
Nov 30, 2021	999420	FB 1/8 x 1 x 20' cut 2 pc 8' drop for Reader Board	9.70	Paid	Materials & Services:Building & Maintence:Supplies
Nov 30, 2021	999420	ST 1/2 x 1/2 x 060 x 20' cut 4 pc 8', 4pc 12" drop for Reader Board	36.00	Paid	Materials & Services:EMS Operations:Supplies
Total Swift Steel			182.15		
Terminix					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Nov 22, 2021	183749	Quarter Maintainance for spraying of rodents, spiders, etc.	100.00	Paid	Materials & Services:Building & Maintence:Maintenance
Total Terminix			100.00		
US Bank Equipment Finance					
Nov 16, 2021	EFT	Contract Payment	139.99	Paid	Materials & Services:Administration:C opier Expenses
Nov 16, 2021	EFT	Yearly Property Tax	66.21	Paid	Materials & Services:Administration:C opier Expenses
Total US Bank Equipment Finance			206.20		
WHA Insurance					
Nov 1, 2021	827938	1/1/2022 - 1/1/2025 Provident Group Accident Insurance (1st Installment)	1,940.00	Paid	Personnel Services:Workers Comp. & Group Accident
Nov 16, 2021	1383	Accidental Death and Dismemberment policy renewal & Group Accident.	242.00	Paid	Personnel Services:Workers Comp. & Group Accident
Total WHA Insurance			2,182.00		
Total			49,908.17		

FEBRUARY 10-13 | THE GRADUATE HOTEL | EUGENE, OR



A hybrid event experience

2022 Annual CONFERENCE

SDA|O
SPECIAL DISTRICTS
ASSOCIATION OF OREGON

We Hope You Join us!

Register now for the 2022 SDAO Annual Conference! This year's hybrid event will offer the opportunity to attend either in person or virtually, with all sessions recorded and made available to all attendees after the event. If you miss a session or want to rewatch a session, we've got you covered! All recordings will be available on the virtual platform and conference app.

We invite you to join us in beautiful Eugene, Oregon at the Graduate Hotel for the can't-miss event of the year for special district representatives. Whether you are a board member, manager, staff person, volunteer – or someone who works with special districts, we have something for you. From 20 educational sessions and multiple opportunities for interacting with colleagues through business meetings, caucus meetings, networking receptions and more, you will want to be sure to join us from February 10th to the 13th in Eugene.

Due to state mandated COVID-19 restrictions, masks, face coverings, or face shields will be required at the conference. If you are unwilling or unable to wear a mask, face covering, or face shield, we encourage you to participate as a virtual attendee.

How to Register

Registration is now open and available online through our conference registration website. Please visit <https://cvent.me/M7d580> to register and for more information including session descriptions, speaker information, and more. **Limited onsite spots are available so we encourage you to register soon.** Please contact SDAO Member Services at 800-285-5461 or memberservices@sdao.com with any questions or concerns.

<https://cvent.me/M7d580>

Registration Rates for SDAO Members & SDIS Agents

Onsite <i>(at the Graduate Eugene)</i>	Virtual <i>(on the CVENT AttendeeHub platform and app)*</i>
Pre-Conference Session (Full Day): \$85	Pre-Conference Session (Full Day): \$35
Pre-Conference Session (Half Day): \$50	Pre-Conference Session (Half Day): \$20
One Day Only Experience (Friday OR Saturday): \$140	Full Virtual Experience (Friday and Saturday): \$75
Full Onsite Experience (Includes Thursday evening to Sunday morning): \$230	

Registration costs will be an additional \$100 for non-member districts or non-SDIS agents.

***Disclaimer: Not all sessions may be available live. However, all sessions will be recorded and posted to the virtual platform and app at the conclusion of the conference.**

Conference Platform & App

We will be using CVENT AttendeeHub to host our virtual conference option and onsite conference app, which will be available to both onsite and virtual attendees. On the platform and app, you will find session materials and handouts. Paper handouts will not be distributed during the conference.

You can also access sessions, speaker information, sponsors and exhibitors, attendee networking, and more. Please keep an eye on your email inbox leading up to the conference for more information including how to register your account for the platform and app. Visit our conference website at www.sdao.com/annual-conference for the most up-to-date information.

(The information in this packet is subject to change.)



Friday

CONFERENCE HIGHLIGHTS



Available to Virtual Attendees

KEYNOTE ADDRESS: BY LOU RADJA - Dancing in the Rain: Thriving in Challenging Times



There is no doubt about it, we are living in unprecedented and challenging times. We are currently experiencing a relentless and unforgiving global health pandemic that has claimed countless lives and completely turned the world upside down. The great steps we are all taking in response to the pandemic are not without side effects; isolation, stress, health challenges, mental health issues. Dancing in the Rain is a great opportunity for us to come together as SDAO family, hold space and unpack proven strategies to help us turn adversity into advantage, fill our own cup through self-care, be there for our communities who need us even more, and thrive!

CAUCUS MEETINGS & SDAO BOARD MEMBER NOMINATIONS

Separate caucus meetings are scheduled for fire, irrigation, park and recreation, ports, sanitary, water, and at-large districts. This is an opportunity to meet with peers to conduct caucus business, discuss current legislative issues, and make nominations for vacant SDAO board member positions. Due to technical constraints, the caucus meetings will **not** have a virtual option and will only be available in person. To make a nomination or vote on an open board seat, you must attend the meeting in person.

IN-PERSON & VIRTUAL TRADE SHOW



Special districts have a multitude of service needs and product requirements that our exhibitors can meet. At Friday's Exhibitor Trade Show, providers will showcase their products and services both at the Graduate Eugene and on our conference platform in the virtual showroom.

EXHIBITOR RECEPTION

Later in the day, exhibitors will be honored at a special exhibitor reception at the Graduate Eugene, complete with hors d'oeuvres and refreshments. In-person attendees will have an opportunity to win raffle prizes at the reception.

Saturday

ANNUAL BUSINESS MEETING & BOARD MEMBER ELECTIONS



The Annual Business Meeting will include a presentation of the previous year's annual report, audit and financial report, caucus meeting reports, board member elections, and other association business.

Note: Virtual attendees will be able view the live-stream of the meeting, however only in-person attendees will be allowed to nominate individuals or vote on association business.

AWARDS BANQUET & ENTERTAINMENT

The SDAO Awards Program gives recognition to member districts for accomplishments which allow them to provide better services to the public and honors individuals who have contributed substantially to the improvement and successful operation of their organization. Award videos will be available to watch on the platform. Join us after the banquet for the Jeff & Rhiannon Dueling Piano Show!

Sunday

BREAKFAST & RAFFLE DRAWING

Stick around on Sunday morning for breakfast and dozens of great prizes from our vendors and members that we will be raffling off to our conference attendees.



SDAO EDUCATION PROGRAMS

SDAO Academy

The SDAO Academy is a professional development program designed specifically for special district employees looking to advance their careers in local government management. The SDAO Academy offers current, in-depth training and education opportunities in three specialty areas including district management, human resources and personnel management, and risk management and operations. Knowledge and skills in these subjects are critical elements required for success as a leader at a special district.

Board Leadership Programs

Our two board education programs are designed to ensure that Oregon's special district board members and fire district directors have all the tools necessary to provide superior leadership and governance to their communities.

SDAO/OFDDA Fire District Directors Academy

This education program is for fire district directors.

SDAO Board Leadership Academy

This education program is for board members of all other types of special districts.



Learn more about our professional and board member development programs on our website at www.sdao.com/sdao-programs-services.

CONFERENCE SCHEDULE

Pre-Conference - Thursday, February 10th, 2022

TIME	VIRTUAL	SESSION TITLE	SPEAKER(S)	SDAO Academy	Insurance CE	SHRM	Credits
7 am - 5pm		Registration Desk Open					
7:30am		Breakfast					
8am - noon		Budget and Finance 101: An Overview for District Officials	Rob Moody, Merina+Co.	5			Module 2
8:30am - 4pm		Board Duties and Responsibilities	George Dunkel, SDAO & Eileen Eakins, Northwest Local Government Legal Advisors, LLC	15			Module 1 & 2
9am - noon		Hot Topics in Risk Management	Troy DeYoung, SDAO and Dave Mims, VC3	10			3
noon - 1pm		Lunch					
1 - 4:30pm		Emotional Intelligence for Leaders	Deborah Jeffries, HR Answers	10			3.5
5 - 6:30pm		Welcoming Reception					

*Note: Insurance CE credits have been applied for and are pending approval.



Conference - Friday, February 11th, 2022

Credits

TIME	VIRTUAL	SESSION TITLE	SPEAKER(S)	SDAO CREDIT	SHRM	Insurance CE*
7:30am - 5pm		Registration Desk Open				
7:30am - 6pm		Exhibitor Trade Show				
7:30 - 8:30am		Breakfast				
7:30 - 8:30am		Virtual Exhibitor Trade Show				
10 - 10:30am						
12 - 1:30pm						
3 - 3:30pm						
8:30 - 10am		Welcome and Keynote Address	Lou Radja			
10 - 10:30am		Morning Break				
10:30am - noon		Concurrent Sessions				
		Public Meetings & Executive Sessions	Eileen Eakins, Northwest Local Government Legal Advisors, LLC	2.5		1
		Cybersecurity Trends and Best Practices	Michael Nougier, Eide Bailly	5		1
		Employee Privacy/Confidentiality & Use of Social Media	Liani Reeves & John Stellwagen, Bullard Law	5		1
		Fake News: How to Plan for It, How to Combat It	Mac Clemmens, Streamline & Sloane Dell'Orto, Districts Forward	5		
noon - 1:30pm		Lunch Break				
1:30 - 3pm		Concurrent Sessions				
		Public Records Overview & Update	Todd Albert, State of Oregon	2.5	Module 2	1
		OR-OSHA Update	Renee Stapleton, OR-OSHA			1
		Employment Law Updates	Monica Harrison, SDAO & Laurie Grenya, HR Answers			1
		Relationship Building with Your Legislators	Frank Stratton & Mark Landauer, SDAO & Cole Karr, CSDA			1.5
3 - 3:15pm		Afternoon Break				
3:15 - 5pm		District Caucus Meetings	Caucus Chair			
		Fire Caucus	Ben Stange			
		Irrigation Caucus	Brent Stevenson			
		Park and Recreation Caucus	Jennifer Holland			
		Ports Caucus	Michele Bradley			
		Sanitary Caucus	Nick Bakke			
		Water Caucus	Todd Heidgerken			
		At-Large Caucus	Kathy Kleczek			
5 - 6pm		Exhibitor Reception				

Conference - Saturday, February 12th, 2022

Credits

TIME	VIRTUAL	SESSION TITLE	SPEAKER(S)				Insurance CE	SHRM
7am - 6pm		Registration Desk Open						
7:30 - 8:30am		Breakfast						
7:30 - 8:30am		Virtual Exhibitor Trade Show						
10 - 10:30am								
12 - 1:30pm								
3 - 3:30pm								
8:30 - 10am		Concurrent Sessions						
		Recruiting Board Members for Special Districts	Dan Olsen, SDAO					
		Five Functions That Drive Team Success	David Aranda, BHI Management Consulting					1.5
		It All Started With a Wreck...	SDAO Speaker Panel				1	1.5
		Executive Director/ General Manager Performance Evaluation	Laurie Grenya, HR Answers		Module 4	Module 5		1.5
10 - 10:30am		Morning Break						
10:30am - noon		Concurrent Sessions						
		Refocusing Strategic Planning	Brian Stewart, Clackamas Fire District #1	5				1.5
		Disaster Preparedness and Building Resilient Systems	Stephen Richardson and Stan Thomas, Oregon Office of Emergency Management	5	Module 3	Module 4	1	1.5
		Evaluating ADA & Religious Accommodation in the Age of COVID	Dee Rubanoff & Chandra Hatfield, Peck Rubanoff and Hatfield PC	5	Module 3	Module 4	1	1.5
		Consulting Services Roundtable	SDAO Consulting Services Team					
noon - 1:30pm		Lunch Break						
1:30 - 3pm		Concurrent Sessions						
		Risk Management – Back to Basics	Greg Jackson, SDAO		Module 3	Module 4	1	1.5
		Good Termination Gone Bad	Teri Drago & Ron Downs, SDAO		Module 4	Module 5	1	1.5
		Board Chair Basics: How to Run an Effective Board	Carrie Connelly, Mark Wolf & Ross Williamson, Local Government Law Group		Module 1	Module 1		
		Legislative Summary	Hasina Wittenberg and Mark Landauer, SDAO					
3 - 3:15pm		Afternoon Break						
3:15 - 4:30pm		Annual Business Meeting & Board Elections						
6 - 8pm		Awards Banquet						
8 - 9:30pm		Entertainment: Dueling Pianos with Jeff & Rhiannon						

*Note: Insurance CE credits have been applied for and are pending approval.

Hotel Information

Graduate Eugene

66 E 6th Ave. | Eugene, Oregon

** Rates and availability subject to change. Room block may expire if sold out before reservation deadline. Room block rate expires January 10th.*

Per Diem Rate (\$109+tax/night)

- Group Code: **SDAO0222**
- Group Booking Link: <https://bit.ly/3FNCo9Z>

Regular Room Block Rate (\$149+tax/night)

- Group Code: **SDAOT0222**
- Group Booking Link: <https://bit.ly/3oW71Cc>



BOARD MEMBER ELECTIONS

Expiring positions on the SDAO Board of Directors will be open for election at the Annual Business Meeting on Saturday, February 12th. Due to technical constraints, the caucus meetings will **not** have a virtual option and will only be available in person. To make a nomination or vote on an open board seat, you must attend the meeting in person.



Positions open for nomination and the current representatives include:

FIRE

- Ben Stange; Polk County Fire District #1

IRRIGATION

- Brent Stevenson; Santiam Water Control District

SANITARY

- Nick Bakke; Rogue Valley Sewer Services

AT-LARGE

- Scott Stanton; Umatilla County Fire District #1
- Adam Denlinger; Seal Rock Water District

TRUE AT-LARGE (Not from Big Six*)

- MaryKay Dahlgreen; Lincoln County Library District

Board members are elected for two-year terms extending from July 1, 2021 through June 30, 2023.

- * Big six districts include fire, irrigation, park and recreation, ports, sanitary, and water.



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Fire Chiefs Report – December 2021

- We have been working on getting all our apparatus's serviced and in good working order. Our interface engine, 522 has some leaks and other issues. In having the parts priced out for just one issue, the parts are about \$5,000. The other issues might be as expensive. The engine is still in service and can still be used but I do not think it is worth putting more money into the truck. We are currently looking at what the prices are for a used engine that is comparable to 522. This will be one of the things that we look at in our Strategic planning meetings.
- If you have not seen it on Facebook, we had a visitor that was sent to us from the National Fallen Firefighters Foundation. The Elf on the Shelf Firefighter was here, and we got some good pictures that I have been posting this month. We have also been focusing on holiday fire prevention messages on Facebook as well.
- In the past few years, we have had interest in having a Citizens Emergency Response Team (CERT) here on the Ranch. I had a meeting with Nathan Garibay and Ashly Volz from Deschutes County Sheriff's office, as well as Judy Lapora, and Bill Burt from the HOA about getting this off the ground. After a lot of discussion, I believe the best thing to do is charter a CERT team here at CRRF&R. They would basically become our Community Service Volunteers. To keep the volunteers active they can help us with making the address signs, rehab at fires, smoke alarm installs, lot assessments, etc. The training for the team will take place at the fire station. Nathan and Ashley are working on the training and looking for grant funding for us for the Personal Protective Equipment that will be needed.
- I was contacted by DPSST last week. They would like to fund our build and burn building so that we can train our personnel, DPSST trainers, and Redmond Fire's Training personnel. This will be a joint training effort so there will be trained live Fire Instructors in our District's and in the state.
- Pre-Fire Planning is going well. We have six completed and are getting them entered into the Crew Force. When they are completed, the Captains will be able to pull the plan up on the iPad and have all the information for that occupancy.
- I will be traveling to Missouri for Christmas. I will leave on the 21st will be back to work on the 29th with my family.
- Mark your calendars for December 18th for a Holiday Chili Cook Off and White Elephant gift exchange here at the fire station. Please keep a look out for a flyer in your email.

Respectively submitted,

Harry Ward, Fire Chief



CROOKED RIVER RANCH FIRE & RESCUE

Operations Report December, 2021

- Calls for service in November totaled 45. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	4	0	3	5	1	6	1	1	0	2	0	
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0	0	0	0	0	0	0	0	
3-Rescue & EMS	27	40	36	47	36	45	48	45	30	42	38	
4-Hazardous Condition (No Fire)	0	0	0	0	3	2	0	0	1	0	0	
5-Service Call	5	5	5	3	9	4	10	0	6	10	3	
6-Good Intent Call	3	7	11	5	8	3	4	4	3	5	4	
7-False Alarm & False Call	0	0	0	1	0	1	1	0	1	0	0	
8-Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0	0	0	
9-Special/Other Incident	0	0	0	0	0	0	0	0	0	0	0	
Total Calls-To-Month End 2021	39	52	55	61	57	61	64	50	41	59	45	0
584												
Total Calls-To-Month End 2020	39	66	49	50	53	38	50	61	47	54	41	63

- Auto/Mutual Aid Given/Received (year-to-date)
 - Auto-Aid Given - 10
 - Auto-Aid Received - 5
 - Mutual-Aid Given - 19
 - Mutual-Aid Received - 9
- Annual maintenance of apparatus has been completed on 521, 522, 531, and 532.
- An Assistance to Firefighters Grant (AFG) has been submitted to FEMA to replace 542 with a new Type III wildland interface engine.

➤ Fire Med Memberships report (month-to-date):

- Memberships renewed: 29
- New memberships: 3
- Non-renewals: 3

Respectfully submitted,

Sean Hartley, Assistant Chief