



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board meeting on Thursday, November 16, 2023. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can be found through the Zoom platform, by accessing our website, @ www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

Kay Norberg, President (Position 2)
David Palmer, Vice President (Position 3)
Joseph Costigan, Secretary (Position 4)
Brad Pahl, Treasurer (Position 1)
Cole Gayheart, Jr., (Position 5)

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Norberg
 - 1.1 Flag Salute – Director Palmer
 - 1.2 Roll Call – Director Costigan
2. Review of Agenda – Director Norberg
3. Approval of minutes – Director Norberg
 - 3.1 Approval of Board Meeting minutes from October 19, 2023
 - 3.2 Approval of Supplemental Budget Hearing minutes from November 9, 2023
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for October 2023
– Director Pahl
 - 4.2 Appointment of Board members to sign checks for Monday, December 11th and Friday, December 22, 2023 – Director Norberg
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Discussion on Levy - Fire Chief Sean Hartley
 - 5.2 Civil Service Commission update & Approval of Resolution 2023-07
to approve the drafted Civil Service Commission rules for the District –
Fire Chief Sean Hartley
 - 5.3 Follow up discussion of Board policy on voting neutrality – Director Pahl
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Discussion on the Fire Med program – Director Pahl
7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. Update on CERT program – Linda Kay Widmer

- 9. Comment/Questions:
 - 9.1 Public input on the current agenda topics
 - 9.2 Public input on future agenda topics – (Please limit to one topic)
- 10. Correspondence/ Recognitions/ Good of the Order – Director Norberg
- 11. Adjournment – Director Norberg

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

October 19, 2023

A Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, October 19, 2023, at 6:30 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Meeting Minutes

1. Called to Order at 6:30 pm by Director Norberg. Director Costigan completed the roll call, and the following individuals were in attendance: Directors Palmer, Gayheart, Costigan, Norberg and Pahl. Also, in attendance were Fire Chief, Sean Hartley. Administrative Assistant Dana Schulke, Captain Adam Wiley, and part-time employee Ryan Ahrendt. Members of the public in attendance were Bill Burt, Mike Dries, Linda Kay Widmer, Bob, and Charlotte Beveridge.

1.1 Flag Salute – led by Director Palmer

2. Review of the Agenda - Director Norberg reviewed the agenda and stated that we will be adding the Board Workshop minutes from October 12th for approval under 3.1.

3. Review/Approval of Meeting Minutes –

3.1 Approval of Board Meeting minutes from September 21, 2023, and Board Workshop minutes from October 12th, 2023 - The minutes were in the Board packet and reviewed by all Directors. A motion was made by Director Pahl to approve the Board meeting minutes from September 21st and the Board Workshop minutes from October 12th, 2023, as presented. Director Costigan seconded the motion, all were in favor by stating “Aye”, motion carried, (5-0).

4. Financial Reports -

4.1 Acknowledge receipt and approval of financial reports for September 2023 - Director Pahl stated the financials are in the Board packet. He reminded the Board that if they do not understand anything while signing checks, that is the time to ask questions while Chief and Dana are there. He stated that the General Fund Balance Sheet net income shows \$1,044,424.33. Director Pahl asked a question to Chief Hartley in regard to CERT credit card charges not showing up on the September Payable Detail report. Chief Hartley stated that it depends on when the charge was made and our cutoff date for the statements is. Director Palmer made a motion to accept the September financials as presented. Director Costigan seconded the motion, all were in favor by stating “Aye”, motion carried, (5-0).

4.2 Appointment of Board members to sign checks – It was decided that Director Norberg and Director Costigan will sign checks on Thursday, November 9th and Director Norberg and Director Palmer will sign checks on Monday, November 27, 2023.

5. Unfinished Business –

5.1 Discussion on upcoming Levy - Chief Hartley stated he wanted to address the issue with Redmond Fire, (who by mistake) mailed their Levy information to our residents.

Chief Hartley stated he put out clarification on social media on this issue, and our own postcards with our Levy information will be going out next week to our residents. He also stated he will be attending the Lion's Club meeting with Director Palmer that is coming up, as well as going with Captain Delorto to the Senior Center to teach the members how to do CPR. At this time, he will be answering questions regarding our Levy at the Senior Center. He asked if any of the Board Directors would like to go with him to the Senior Center on October 27th and Director Pahl volunteered to go with Chief Hartley on that day.

5.2 Civil Service Commission update – Chief Hartley stated this topic ties in with item 6.2 in regarding the draft rules that came back from our Attorney. He clarified to the public that the Resolution is to approve the rules for the Civil Service Commission. It was recommended by our Attorney that the Board adopt the rules for the Civil Service Commission, as there is no state ORS to adopt civil service rules a certain way. Director Costigan asked when the commission was getting together and Chief Hartley stated it depends on when Vicki (secretary of the commission) can finalize the draft with edits from the attorney, for final approval. After this is completed, we will hold another hearing, etc. and review the process for hiring another FF/Paramedic.

6. New Business:

6.1 Discussion/Approval of Resolution 2023-06 on receiving and appropriating VFA grant funds into the General Fund – Chief Hartley stated the Oregon Department of Forestry had received funds to offer a grant opportunity to Fire Districts. Chief Hartley applied for the grant funds for additional VHF mobile radios, and we were awarded the funds. The funds are a 50/50 match, so we will be able to purchase the three additional radios, along with the other three that we have already put in our budget for this year. Director Pahl made a motion to approve Resolution 2023-06 to receive and appropriate the funds into our General Fund, as presented. Director Costigan seconded the motion. All in favor stated "Aye", motion carried, (5-0).

6.2 Discussion/Approval of Resolution 2023-07 to approve the rules for the District's Civil Service Commission - It was suggested by Director Palmer that we table this topic until the final rules and hearing are done. The rest of the Board members were in favor and all stated "Aye" to table this and it will be put on November's Board agenda.

6.3 Discussion on Board voting neutrality - Director Norberg stated it was brought to her attention that the District received a voting ballot, to vote on Board members for the local water district. She stated that the Board does not have a policy regarding the District participation in voting. Chief Hartley reached out to the attorney at Special Districts Association of Oregon, and he was not aware of any other districts that participate in voting for other districts, or entities. The attorney suggested that our Board have a discussion on if we will be participating in doing this as a District and set a policy. Discussion ensued between the Board members on whether they need a policy or not and if the Board would weigh in on certain issues, or on a case-by-case basis. It was decided that Director Pahl will work with Dana on this and get back to the Board next month on this topic. No action was taken regarding this topic, to be continued.

6.4 Discussion on the FireMed program - Director Pahl stated that due to many things that have popped up with vacations, etc. he is suggesting that we table this topic until this

month. He stated that Chief Hartley has brought to his attention some other issues with credit cards that we need to dive into deeper. So, this topic will be tabled and put on the agenda for the November meeting.

7. Fire Chief's report - the Chief's report was in the Board packet for all Director's to review. Director Norberg asked the Board if there were any comments or questions from his report. There were no questions from the Board regarding his report. The Chief did say we are busy with the service calls, and we are rapidly approaching the 600 mark again. There was discussion on how many response volunteers we have for the District and who has left us. Director Pahl asked about our funds set aside for our part-timers and the Chief stated those funds should take us through to the end of November. He stated that for the November agenda we should add this topic to the agenda and talk about the funds we have set aside for the FF/Paramedic position that have not been utilized yet. There was no further discussion.

8. Update on CERT program - Linda Kay stated the training meeting they had last week was great. The Deschutes County Search and Rescue team came out and trained the team. Classroom work was involved along with doing searches out in the back field. Director Pahl assisted in the training. She mentioned that there are a couple of good apps for their phones that were mentioned by the DCSR team, that would help the CERT members, along with showing the members of the team their command vehicle. She stated that we have ordered some of the items for traffic management which was purchased through a \$1,000 grant opportunity through Deschutes County. It was stated that the CERT group will be taking November and December off for training.

9. Comments/Questions:

9.1 Public input on the current agenda - none

9.2 Public input on future agenda topics - none

10. Correspondence/Recognitions/Good of the order - There was discussion regarding doing a supplemental budget soon for the funds we are receiving for the extrication tools and for the cabinet work to be done on the new dorms. We will have to do this in the next week or so once we receive all the proposals back from the cabinet companies. Director Pahl asked about how the Senior Fall program is coming along, and Captain Wiley commented on that.

Bill Burt commented on the voting process for the water company and what is stated in their bylaws. Dana stated that she received her Level 1 & Level 3 accreditation through the Oregon Fire Service Office Administrators organization. Director Norberg reminded everyone that Chief Hartley and she will be attending the OFDDA conference the first week in November.

12. Adjournment by Director Norberg at 7:14 pm.

Respectfully,
Dana Schulke
Administrative Assistant

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

November 9, 2023

A Supplemental Budget Hearing of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, November 9, 2023, at 6:00, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Supplemental Budget Hearing

Called to Order by Director Norberg at 6:02 pm

1.1 Flag Salute – Was led by Director Palmer

1.2 Roll Call - Was done by Director Costigan and the following individuals were in attendance: Directors Palmer, Costigan, and Norberg. Director Pahl attended via the Zoom platform. Director Gayheart was absent from the meeting. Also in attendance were Fire Chief Sean Hartley, Administrative Assistant Dana Schulke, Captain David McDonald, Firefighter/Paramedic Laura Waldron, and Firefighter Parker English. Members of the public in attendance were Bob Bengston, Bill Burt, and Ken Fisher (Budget Committee members).

2. Supplemental Budget presentation: Chief Hartley presented the Capital Reserve Fund budget on the big screen. He stated the changes that need to be made are to the Capital Reserve Fund only, for the approval of the Resolution. Chief Hartley stated that we have an opportunity to purchase a set of new extrication tools at a reduced price. The Volunteer Association has agreed to go 50/50 with the District for the purchase of the refurbished tools. The draft of the Resolution (which was in Board packet), would take in the funds and appropriate them to line 6 (\$7,903) in the Capital Reserve Fund budget. Then the other half of the funds would increase line 15 (\$15,805) for Fire Capital Purchases. Receiving these newer refurbished tools would replace the 15–20-year-old ones that we have now. The second piece to the increase in the Building Capital purchases is on line 11 (\$40,000) is the Dorm conversion project. We currently have received a few bids for cabinets, desks, and bed frames to put in the dorms. One of the quotes we received was over \$20,000. So, another proposal we received was from Brian’s Cabinets who agreed to do the cabinets, desk, and bedframe for \$10,019. We were able to save some money by picking up the cabinets, etc. ourselves and having crew members install them. We looked at another vendor online for a price of \$8,200, but it did not include tax and shipping, and it really did not fit our needs for the dorms. After having a discussion with Captain McDonald, they agreed to go with Brian’s Cabinets. The \$40,000 figure shown on line 11 includes the cabinets, desks, bedframes and possibly replacement of the carpeting in there. Chief Hartley will get the original carpeting shampooed and cleaned first to see how it looks, but it might have to be replaced. There is some extra funds in that line item for replacement of the carpet, if needed. There is also one final invoice from the Electrician to finish up the work in both dorms. Chief Hartley is proposing that the \$40,000 shown online item 11, be revised to \$30,000 and then the extra \$10,000 would go in line 31 for Reserved for Future Expenditure, which would decrease to \$425,915. At the time we published the Supplemental Budget Hearing notice, we did not have the third quote back yet from Brian’s Cabinets, so that is why he is making the adjustment now. Director Pahl asked how long it will take to receive the finished cabinets, Chief Hartley stated we are looking at February or March of 2024 to get them. Chief Hartley stated he spoke with Spencer at Special District’s Association of Oregon and approving the Resolution can be approved in the same meeting, once public comments have been presented.

Director Norberg asked if there were any questions from the public/budget committee in regard to this hearing and the presentation. There were none.

Director Palmer made a motion to approve Resolution 2023-08 to approve the supplemental budget figures as presented, Director Pahl seconded the motion. All four Directors stated “yes”, motion carried (4-0).

3. Adjournment by Director Norberg at 6:17 pm

Balance Sheet

Crooked River Ranch Fire & Rescue

As of October 31, 2023

<u>Account</u>	<u>Oct 31, 2023</u>
Assets	
Current Assets	
Cash and Cash Equivalents	
Bond Fund	36,680.57
Capital Reserve Fund	382,933.13
Chase Business	18,191.82
Chase Payroll	5,452.92
Chase Savings	396,586.79
General Fund	85,643.15
Local Option Levy Fund	562,693.81
Stripe USD	90.00
Total Cash and Cash Equivalents	1,488,272.19
Total Current Assets	1,488,272.19
Total Assets	1,488,272.19
Liabilities and Equity	
Liabilities	
Current Liabilities	
A. DELORTO	983.28
A. WILEY	16.99
D. MCDONALD	1,487.12
D. SCHULKE	1,707.61
S. HARTLEY	(563.68)
Payroll Liabilities	(334.64)
FIB - Credit Cards	452.45
Total Current Liabilities	3,749.13
Total Liabilities	3,749.13
Equity	
Current Year Earnings	1,484,523.06
Total Equity	1,484,523.06
Total Liabilities and Equity	1,488,272.19
	1,068,658.49
	3,749.13
General Fund Net Income	1,064,909.36

Crooked River Ranch Fire & Rescue
 For the month ended October 31, 2023
 Cash Basis

Fund Name is General Fund.

Account	Oct 2023	Jul-Oct 2023	Budget	Variance	Variance %
Revenue					
Ambulance Revenue	20,838.72	92,370.79	275,000.00	(182,629.21)	-66.41%
Beginning Fund Balance	0.00	1,284,784.89	856,886.00	427,898.89	49.94%
Conflagration Revenue	0.00	16,926.02	13,086.00	3,840.02	29.34%
Contractual Income	400.00	400.00	400.00	0.00	0.00%
Emergency Address Signs	25.00	125.00	500.00	(375.00)	-75.00%
FireMed	1,395.00	4,997.12	13,320.00	(8,322.88)	-62.48%
Grant Funds	0.00	0.00	483,500.00	(483,500.00)	-100.00%
Interest	(1,031.29)	4,120.32	7,500.00	(3,379.68)	-45.06%
Misc. Income	15.00	3,126.61	7,500.00	(4,373.39)	-58.31%
Previously Levied Taxes	2,900.18	15,177.70	25,000.00	(9,822.30)	-39.29%
Taxes Collected in Year Levied	119,928.00	120,018.37	1,083,566.00	(963,547.63)	-88.92%
Training Income	0.00	0.00	500.00	(500.00)	-100.00%
Total Revenue	144,470.61	1,542,046.82	2,766,758.00	(1,224,711.18)	-44.27%
Gross Profit	144,470.61	1,542,046.82	2,766,758.00	(1,224,711.18)	-44.27%
Operating Expenses					
Debt Service:Apparatus Payment	0.00	0.00	27,046.00	(27,046.00)	-100.00%
Debt Services & Contingency:Contingency	0.00	0.00	38,721.00	(38,721.00)	-100.00%
General Fund, Transfer Out	0.00	0.00	77,250.00	(77,250.00)	-100.00%
Materials & Services					
Administration	614.53	5,988.83	18,450.00	(12,461.17)	-67.54%
Building Maintenance & Supplies	2,011.90	7,174.05	30,000.00	(22,825.95)	-76.09%
CERT Program	1,292.50	1,508.49	5,000.00	(3,491.51)	-69.83%
Department Services	277.13	1,134.91	5,000.00	(3,865.09)	-77.30%
Dispatch	0.00	0.00	70,350.00	(70,350.00)	-100.00%
EMS Operations	10,882.34	19,619.26	45,690.00	(26,070.74)	-57.06%
Fire Operations	472.00	1,631.25	34,750.00	(33,118.75)	-95.31%
Fuel	1,278.81	5,103.19	20,000.00	(14,896.81)	-74.48%
Insurance	0.00	0.00	40,000.00	(40,000.00)	-100.00%
OSFM OFSCP - PPE/Uniform	3,243.40	4,068.50	9,500.00	(5,431.50)	-57.17%
Prevention	0.00	0.00	2,000.00	(2,000.00)	-100.00%
Professional Services	2,221.60	12,979.66	20,850.00	(7,870.34)	-37.75%
Radios & Communications	404.25	503.66	21,587.00	(21,083.34)	-97.67%
Rope Rescue Operations	0.00	0.00	3,000.00	(3,000.00)	-100.00%
SAFER Grant Expenditures	13,998.70	23,880.56	42,000.00	(18,119.44)	-43.14%
Training	2,023.18	3,419.42	24,455.00	(21,035.58)	-86.02%
Travel	168.99	202.99	5,000.00	(4,797.01)	-95.94%
Tuition Reimbursement	0.00	0.00	31,500.00	(31,500.00)	-100.00%
Uniforms	2,623.73	5,130.71	7,000.00	(1,869.29)	-26.70%
Utilities	2,634.93	6,597.42	34,800.00	(28,202.58)	-81.04%
Vehicle/Equipment Maintenance	1,419.00	6,157.57	35,000.00	(28,842.43)	-82.41%
Volunteer Incentive Program	1,530.00	3,120.00	20,800.00	(17,680.00)	-85.00%
Wellness Program	0.00	412.48	10,000.00	(9,587.52)	-95.88%
Total Materials & Services	47,096.99	108,632.95	536,732.00	(428,099.05)	-79.76%
Personnel Services					
Administrative Assistant	3,219.20	13,958.00	44,254.00	(30,296.00)	-68.46%
Administrative Assistant Overtime	105.63	445.16	3,017.00	(2,571.84)	-85.24%
Employee Benefits	14,075.84	59,344.27	241,547.00	(182,202.73)	-75.43%
Fire Chief	7,187.53	28,629.93	87,135.00	(58,505.07)	-67.14%
Part-Time Personnel	4,508.63	32,799.76	35,000.00	(2,200.24)	-6.29%
Payroll Taxes	3,948.11	18,559.93	53,933.00	(35,373.07)	-65.59%
PERS	11,440.33	45,107.31	207,337.00	(162,229.69)	-78.24%
Shift Personnel Overtime	5,500.50	24,621.63	53,619.00	(28,997.37)	-54.08%
Shift Personnel Wages	14,243.36	62,731.44	202,151.00	(139,419.56)	-68.97%
Student Volunteer Stipends	1,290.00	1,695.00	10,800.00	(9,105.00)	-84.31%
Volunteer Conflag Reimbursement	0.00	15,463.51	6,749.00	8,714.51	129.12%

Volunteer Stipends & Benefits	4,700.00	17,900.00	45,000.00	(27,100.00)	-60.22%
Workers Comp. & Group Accident Insurance	1,940.00	19,744.82	26,000.00	(6,255.18)	-24.06%
Total Personnel Services	72,159.13	341,000.76	1,016,542.00	(675,541.24)	-66.45%
Personnel Services:Shift Firefighter:Overtime	1,044.34	2,456.81	32,642.00	(30,185.19)	-92.47%
Personnel Services:Shift Firefighter:Wage	7,257.39	25,046.94	132,291.00	(107,244.06)	-81.07%
Total Operating Expenses	127,557.85	477,137.46	1,861,224.00	(1,384,086.54)	-74.36%
Net Profit	16,912.76	1,064,909.36	905,534.00	159,375.36	17.60%

Budget Variance

Crooked River Ranch Fire & Rescue
For the month ended October 31, 2023
Cash Basis

Fund Name is Bond Fund.

Account	Oct 2023	Jul-Oct 2023	Budget	Variance	Variance %
Revenue					
Beginning Fund Balance	0.00	13,629.18	10,000.00	3,629.18	36.29%
Interest	(16.56)	102.75	500.00	(397.25)	-79.45%
Previously Levied Taxes	474.28	2,521.64	3,500.00	(978.36)	-27.95%
Taxes Collected in Year Levied	20,412.29	20,427.00	199,600.00	(179,173.00)	-89.77%
Total Revenue	20,870.01	36,680.57	213,600.00	(176,919.43)	-82.83%
Gross Profit	20,870.01	36,680.57	213,600.00	(176,919.43)	-82.83%
Operating Expenses					
Debt Service: Bond Payment	0.00	0.00	193,028.00	(193,028.00)	-100.00%
Total Operating Expenses	0.00	0.00	193,028.00	(193,028.00)	-100.00%
Net Profit	20,870.01	36,680.57	20,572.00	16,108.57	78.30%

Budget Variance

Crooked River Ranch Fire & Rescue
For the month ended October 31, 2023
Cash Basis

Fund Name is Capital Reserve Fund.

Account	Oct 2023	Jul-Oct 2023	Budget	Variance	Variance %
Revenue					
Beginning Fund Balance	0.00	396,669.29	382,067.00	14,602.29	3.82%
Interest	(492.28)	1,984.26	4,500.00	(2,515.74)	-55.91%
Total Revenue	(492.28)	398,653.55	386,567.00	12,086.55	3.13%
Gross Profit					
	(492.28)	398,653.55	386,567.00	12,086.55	3.13%
Other Income					
Transfer(s) In	0.00	0.00	77,250.00	(77,250.00)	-100.00%
Total Other Income	0.00	0.00	77,250.00	(77,250.00)	-100.00%
Operating Expenses					
Capital Outlay & Grant Awards:Building Purchases	5,267.00	15,720.42	15,000.00	720.42	4.80%
Total Operating Expenses	5,267.00	15,720.42	15,000.00	720.42	4.80%
Net Profit	(5,759.28)	382,933.13	448,817.00	(65,883.87)	-14.68%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period October 1, 2023 to October 31, 2023

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aflac					
Oct 17, 2023	ACH	October Premiums from staff	490.84	Paid	Payroll Liabilities
Total Aflac			490.84		
Alert Safety Supply, INC					
Oct 10, 2023	24126	28" pop up cone kit	600.00	Paid	Materials & Services:CERT Program
Total Alert Safety Supply, INC			600.00		
Alex Silva					
Oct 2, 2023	Cell Phone Reimb for Alex S	Cell Phone Reimbursement for July/Aug/Sept. 2023	60.00	Paid	Materials & Services:Volunteer Incentives
Total Alex Silva			60.00		
Amy Weddle					
Oct 2, 2023	Cell Phone Reimb for Amy W	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Amy Weddle			90.00		
Bend Alterations					
Oct 10, 2023	866663	hem three pairs of uniform pants	60.00	Paid	Materials & Services:Uniforms
Oct 10, 2023	866663	discount	(6.00)	Paid	Materials & Services:Uniforms
Total Bend Alterations			54.00		
Blue Mountain Networks					
Oct 9, 2023	31967 - ACH	Phone and Internet Charges for Sept/Oct	1,198.00	Paid	Materials & Services:Utilities:Telecommunications
Total Blue Mountain Networks			1,198.00		
BMS Technologies					
Oct 24, 2023	88401	Prep/Set-up Fee/Barcode address's/Mailing of 4 x 6 postcard for Levy information	1,348.81	Paid	Materials & Services:Professional Services:Elections Fees
Total BMS Technologies			1,348.81		
BoundTree Medical, LLC					
Oct 17, 2023	PO-0404 / 85116763 - ACH	EMS Supply order	1,134.33	Paid	Materials & Services:EMS Operations:Supplies
Oct 23, 2023	85128422 - ACH	midate (Etomidate) 40mg, 20ml vial 10 ea/bx	95.49	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			1,229.82		
Carson Oil Company, Inc.					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 2, 2023	CP-00478260 - EFT	Fuel for all apparatus	539.76	Paid	Materials & Services:Fuel
Oct 17, 2023	CP-00481608 - EFT	Fuel for all apparatus	875.74	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,415.50		
Chase Bank					
Oct 9, 2023	HD 463758576	batteries for exhaust system	12.99	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Total Chase Bank			12.99		
Colton Steinke					
Oct 2, 2023	Cell Phone Reimb for Colton S	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Colton Steinke			90.00		
Crooked River Ranch Water Company					
Oct 1, 2023	94 - EFT	Base Rate	168.63	Paid	Materials & Services:Utilities:Water
Oct 1, 2023	94 - EFT	Water	95.13	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			263.76		
Crooked River Sanitary					
Oct 1, 2023	00014 - EFT	Sanitation services for September	72.02	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			72.02		
Damion Hatch					
Oct 2, 2023	Cell Phone Reimb for Damion H	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Damion Hatch			90.00		
Dan Marsh					
Oct 2, 2023	Cell Phone Reimb for Dan M	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dan Marsh			90.00		
Dana Schulke					
Oct 9, 2023	Reimbursement	Reimbursement for mileage to OFSOA conference in Hood River	168.99	Paid	Materials & Services:Travel
Oct 17, 2023	Reimbursement	Reimbursement for funds due for resident list from County	6.00	Paid	Materials & Services:Professional Services:Elections Fees
Total Dana Schulke			174.99		
Day Wireless Systems					
Oct 3, 2023	QO44991/INV795305	Unication 2800 mAh Li-ion replacement battery	390.00	Paid	Materials & Services:Radios/Communications

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 3, 2023	QO44991/INV795305	shipping	14.25	Paid	Materials & Services:Radios/Communications
Total Day Wireless Systems			404.25		
Dennis Senko					
Oct 2, 2023	Cell Phone Reimb for Dennis S	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dennis Senko			90.00		
Elavon					
Oct 19, 2023	00017	Billing Fee for use of Credit Cards	6.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Total Elavon			6.00		
Elevate Contruccion					
Oct 10, 2023	1095	Final 50% of balance for dorm room construction for Elevate	3,995.00	Paid	Capital Outlay & Grant Awards:Building Purchases
Oct 10, 2023	1095	Drywall subcontractor cost	1,272.00	Paid	Capital Outlay & Grant Awards:Building Purchases
Total Elevate Contruccion			5,267.00		
Emily Lara					
Oct 2, 2023	Cell Phone Reimb for Emily L	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Emily Lara			90.00		
First Citizens Bank					
Oct 17, 2023	43339708 - EFT	Leasing Payment	138.43	Paid	Materials & Services:Administration:Copier Expenses
Oct 17, 2023	43339708 - EFT	B/W & Color Copies	54.25	Paid	Materials & Services:Administration:Copier Expenses
Total First Citizens Bank			192.68		
Frank Day					
Oct 2, 2023	Cell Phone Reimb for Frank D.	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Frank Day			90.00		
Grant Caudel					
Oct 2, 2023	Cell Phone Reimb for Grant C	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Personnel Services:Student Volunteer Stipends
Total Grant Caudel			90.00		
Hagemeister Enterprises, Inc.					
Oct 17, 2023	41346R	New Replacement Alternator for 541 / 519658	391.00	Paid	Materials & Services:Vehicle

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
					Equipment/Maintenance:519658
Total Hagemeister Enterprises, Inc.			391.00		
High Desert Auto Supply					
Oct 17, 2023	819626	20" Trico Force Windshield Wipers for 599	43.98	Paid	Materials & Services:Vehicle/Equipment Maintenance:511848
Total High Desert Auto Supply			43.98		
High Desert Broadband					
Oct 19, 2023	303	Install of cabling and patching of panels and low voltage work	1,142.14	Paid	Materials & Services:Building & Maintenance:Maintenance
Total High Desert Broadband			1,142.14		
HRA VEBA Trust					
Oct 17, 2023	ACH	Contributions for staff from District	2,450.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			2,450.00		
IAFF 3650 - Redmond Firefighters Union					
Oct 2, 2023	Union Dues - ACH	Union Dues from: Alysha, David, Adam, Elizabeth & Laura	170.00	Paid	Payroll Liabilities
Oct 2, 2023	PAC Donations - ACH	PAC Donations from Staff	18.08	Paid	Payroll Liabilities
Oct 17, 2023	Union Dues - ACH	Union Dues from: Alysha, David, Adam, Laura & Elizabeth	170.00	Paid	Payroll Liabilities
Oct 17, 2023	PAC Donations - ACH	PAC donations from staff	18.08	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			376.16		
Jackson Spadaro					
Oct 2, 2023	Cell Phone Reimb for Jackson S	Cell Phone Reimbursement for July/Aug/Sept. 2023	30.00	Paid	Materials & Services:Volunteer Incentives
Total Jackson Spadaro			30.00		
Jeff Scheetz					
Oct 2, 2023	Cell Phone Reimb for Jeff S	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Jeff Scheetz			90.00		
L.N. Curtis & Sons					
Oct 9, 2023	PO-0401 / 751854 - ACH	Workrite 30W Midnight Navy 7.5oz Nomex	143.28	Paid	Materials & Services:Uniforms
Oct 9, 2023	PO-0401 / 751854 - ACH	Size 6 Midnight Navy 7.5oz Nomex	138.25	Paid	Materials & Services:Uniforms
Oct 9, 2023	PO-0401 / 751854 - ACH	Size 4 Midnight Navy 7.5oz Nomex	138.25	Paid	Materials & Services:Uniforms
Oct 9, 2023	PO-0401 / 751854 - ACH	Shipping	23.56	Paid	Materials & Services:Uniforms
Oct 9, 2023	PO-0401 / INV750771 - ACH	34W Midnight Navy 7.5oz Nomex	573.00	Paid	Materials & Services:Uniforms

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 9, 2023	PO-0401 / INV750771 - ACH	Shipping	16.28	Paid	Materials & Services:Uniforms
Oct 17, 2023	PO-0401 / 753063 - ACH	Workright 33" W Midnight Navy 7.5oz Nomex	143.25	Paid	Materials & Services:Uniforms
Oct 17, 2023	PO-0401 / 753063 - ACH	36" W Midnight Navy 7.5oz Nomex	429.75	Paid	Materials & Services:Uniforms
Oct 17, 2023	PO-0401 / 753063 - ACH	Shipping	21.27	Paid	Materials & Services:Uniforms
Total L.N. Curtis & Sons			1,626.89		
Life-Assist					
Oct 1, 2023	PO-0398 / 1365338	EMS Supplies for EMS Room and Ambulances	318.04	Paid	Materials & Services:EMS Operations:Supplies
Oct 1, 2023	PO-0398 / 1365338	Items on Backorder	(6.17)	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	PO-0405 / 1370446	EMS Supply Order for Ambulances/EMS Room Stock	273.74	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	PO-0405 / 1370481	Succinylcholine Chloride 200 mg, 10 ml	7.20	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	1370479	Succinylcholine Chloride 200, 10ml (Refrigerated)	69.74	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	1370479	Shipping	14.50	Paid	Materials & Services:EMS Operations:Supplies
Oct 23, 2023	1372162	Sodium Chloride IV Solution 1000 mlbag	148.12	Paid	Materials & Services:EMS Operations:Supplies
Oct 23, 2023	1372168	Amiodarone, 150 mg, 3 ml Brown VIAL	10.50	Paid	Materials & Services:EMS Operations:Supplies
Total Life-Assist			835.67		
Linda Kay Widmer					
Oct 9, 2023	Reimbursement	Reimbursement for dry cleaning the CERT tablecloth	21.00	Paid	Materials & Services:CERT Program
Total Linda Kay Widmer			21.00		
Local Government Law Group					
Oct 17, 2023		Services Rendered for drafting Civil Service rules, editing and commenting	405.00	Paid	Materials & Services:Professional Services:Legal
Total Local Government Law Group			405.00		
Mark Cooley					
Oct 2, 2023	Cell phone Reimb for Mark C	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Mark Cooley			90.00		
Marta McGovern-Philpott					
Oct 2, 2023	Cell Phone Reimb for Marta Mc	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Marta McGovern-Philpott			90.00		
Mountain Medical Urgent Care					

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 2, 2023	2830	FF Physical/Hepatitis A/B Shot, Lipid Panels for Kaisha Stokes	1,067.00	Paid	Materials & Services:SAFER Grant Expenditures
Total Mountain Medical Urgent Care			1,067.00		
Myrsideys Steinke					
Oct 2, 2023	Cell Phone Reimb for Myrsideys	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Myrsideys Steinke			90.00		
National Fire Protection Assoc. (NFPA)					
Oct 1, 2023	AA4-7161-2XX	Annual membership	175.00	Paid	Materials & Services:Administration:Memberships
Total National Fire Protection Assoc. (NFPA)			175.00		
National Hose Testing Specialties, Inc.					
Oct 18, 2023	51204	2023 Ground Ladder Testing	432.00	Paid	Materials & Services:Fire Operations:Service & Testing
Oct 18, 2023	51204	Heat Sensors Installed	40.00	Paid	Materials & Services:Fire Operations:Service & Testing
Total National Hose Testing Specialties, Inc.			472.00		
Nationwide Retirement Solutions					
Oct 2, 2023	Deferred Comp - ACH	Deferred Comp Contributions from staff	220.00	Paid	Payroll Liabilities
Oct 17, 2023	Deferred Comp - EFT	Deferred Comp Contributions from staff	220.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			440.00		
Norco					
Oct 1, 2023	38787783	DEY Medical Oxygen USP	36.77	Paid	Materials & Services:EMS Operations:Supplies
Oct 1, 2023	38787783	D-Medical Oxygen USP	17.62	Paid	Materials & Services:EMS Operations:Supplies
Oct 1, 2023	38787783	Handling Charge	35.17	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	38913820	D Medical Oxygen USP	35.24	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	38913820	DEY Medical Oxygen USP	36.77	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	38913820	Handling Charge	35.17	Paid	Materials & Services:EMS Operations:Supplies
Total Norco			196.74		
Northwest Leadership Seminar					
Oct 17, 2023	Conference Registration	Conference Registration for Sean & Dana, March 6-8th, 2024	790.00	Paid	Materials & Services:Training
Total Northwest Leadership Seminar			790.00		
Oregon Health Authority - OFS Receiving Unit					

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 1, 2023	GEMT CCO 2023 - ACH	Non Federal portion contributed by District (to be matched)	5,457.59	Paid	Materials & Services:EMS Operations:Fees/Dues
Oct 1, 2023	GEMT CCO 2023 - ACH	20% Administration Fee for administration of GEMT intergovernmental transfer program	1,091.52	Paid	Materials & Services:EMS Operations:Fees/Dues
Total Oregon Health Authority - OFS Receipting Unit			6,549.11		
Oregon PERS					
Oct 9, 2023	PERS - EFT	Employer Contributions	3,982.76	Paid	Personnel Services:PERS
Oct 9, 2023	PERS - EFT	Employee Contributions, paid by Employer	932.80	Paid	Personnel Services:PERS
Oct 23, 2023	PERS - EFT	Employer Contributions	4,015.70	Approved	Personnel Services:PERS
Oct 23, 2023	PERS - EFT	Employee Contributions, paid by Employer	941.54	Approved	Personnel Services:PERS
Total Oregon PERS			9,872.80		
Our Personal Touch					
Oct 4, 2023	1767	left chest-crr fire/ems logo	108.00	Paid	Materials & Services:Uniforms
Oct 4, 2023	1767	right chest - names	72.00	Paid	Materials & Services:Uniforms
Oct 4, 2023	1767	right chest - add EMT under name	8.00	Paid	Materials & Services:Uniforms
Total Our Personal Touch			188.00		
Pacific Power					
Oct 18, 2023	24712171-001 3 - EFT	Basic Charges, Load Size, Demand Charges, Delivery and Kilowatt usage	836.29	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			836.29		
Parker English					
Oct 2, 2023	Cell Phone Reimb for Parker E	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Parker English			90.00		
Robert Edwards					
Oct 2, 2023	Cell Phone Reimb for Bobby E	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Robert Edwards			90.00		
Ryan Rhodes					
Oct 2, 2023	Cell Phone Reimb for Ryan R	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Ryan Rhodes			90.00		
Savvik					
Oct 1, 2023	PO-0400 / Inv 2014	Job Shirt Size L	249.95	Paid	Materials & Services:Uniforms

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 1, 2023	PO-0400 / Inv 2014	Job shirt Size XL	199.96	Paid	Materials & Services:Uniforms
Oct 1, 2023	PO-0400 / Inv 2014	Job Shirt Size M	149.97	Paid	Materials & Services:Uniforms
Oct 1, 2023	PO-0400 / Inv 2014	Job Shirt Size S	49.99	Paid	Materials & Services:Uniforms
Total Savvik			649.87		

SeaWestern Fire Fighting Equipment

Oct 2, 2023	PO-0384 / INV26627 - ACH	Lion Structure Coat	7,769.16	Paid	Materials & Services:SAFER Grant Expenditures
Oct 2, 2023	PO-0384 / INV26627 - ACH	Lion Structure Pant	5,126.04	Paid	Materials & Services:SAFER Grant Expenditures
Oct 2, 2023	PO-0384 / INV26627 - ACH	Shipping	36.50	Paid	Materials & Services:SAFER Grant Expenditures
Oct 2, 2023	PO-0385 / Inv 26628 - ACH	Lion Structure Coats	1,942.29	Paid	OSFM OFSCP - PPE/Uniform
Oct 2, 2023	PO-0385 / Inv 26628 - ACH	Lion Structure Pants	1,281.51	Paid	OSFM OFSCP - PPE/Uniform
Oct 2, 2023	PO-0385 / Inv 26628 - ACH	Shipping	19.60	Paid	OSFM OFSCP - PPE/Uniform
Total SeaWestern Fire Fighting Equipment			16,175.10		

Sherwin-Williams Paint

Oct 3, 2023	HD 463758481	Paint primer for dorm remodel	41.44	Paid	Materials & Services:Building & Maintenance:Supplies
Total Sherwin-Williams Paint			41.44		

Special Districts Insurance Services

Oct 2, 2023	03-0052514 - ACH	November Health Premium for staff	10,251.80	Paid	Personnel Services:Employee Benefits:Health Insurance
Oct 2, 2023	03-0052514 - ACH	November Dental Premium for staff	930.82	Paid	Personnel Services:Employee Benefits:Dental Insurance
Oct 2, 2023	03-0052514 - ACH	November Long-Term Care Premium for staff	143.22	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total Special Districts Insurance Services			11,325.84		

Streamline

Oct 2, 2023	41F663CA-0035 - ACH	Webpage services for October	126.00	Paid	Materials & Services:Professional Services:Computer Services
Total Streamline			126.00		

Tactical Business

Oct 1, 2023	OR-CRR-2023-002	EMS Billing Services for the month of August 2023	960.00	Paid	Materials & Services:EMS Operations:Ambulance Billing Fees
Total Tactical Business			960.00		

TEC Equipment

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 17, 2023	504227P3S	Annual inspection for 531 / 516608: Did oil and fuel filter change out. Checked Coolant, Greased the Chassis, checked tires and pressure. On the water pump there is an oil leak coming from the Flange Seal. Inspected the housing for the water pump, found on the rear the seal for the bearing housing to be slightly leaking under a class 1, close to a 2. Not a DOT violation at this point. Labor	429.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Oct 17, 2023	504227P3S	Parts	206.03	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Oct 17, 2023	504227P3S	Misc Charges	60.06	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Oct 17, 2023	504227P3S	Tax	2.64	Paid	Materials & Services:Vehicle/Equipment Maintenance:516608
Total TEC Equipment			697.73		
Teleflex					
Oct 17, 2023	9507556837	EZ IO 25MM Needle Set & Stabilizer	665.00	Paid	Materials & Services:EMS Operations:Supplies
Oct 17, 2023	9507556837	freight/shipping	12.50	Paid	Materials & Services:EMS Operations:Supplies
Total Teleflex			677.50		
Tom Fast					
Oct 2, 2023	Cell Phone Reimb for Tom F	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Tom Fast			90.00		
Traffic Safety Supply					
Oct 17, 2023	PO-0402 / Inv 063817	reflective numbers for address signs QTY 4 PKG: 1 QTY 1 PKG: 2 QTY 1 PKG: 3 QTY 2 PKG: 4 QTY 1 PKG: 5 QTY 4 PKG: 6	268.45	Paid	Materials & Services:Department Services:Emergency Address Signs
Oct 17, 2023	PO-0402 / Inv 063817	freight/shipping charge	8.68	Paid	Materials & Services:Department Services:Emergency Address Signs
Total Traffic Safety Supply			277.13		
Travis Delorto					
Oct 2, 2023	Cell Phone Reimb for Travis D	Cell Phone Reimbursement for July/Aug/Sept. 2023	90.00	Paid	Materials & Services:Volunteer Incentives
Total Travis Delorto			90.00		

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Verizon Wireless					
Oct 9, 2023	9945184176	Data charges for iPads	244.86	Paid	Materials & Services:Utilities:Telecom munications
Total Verizon Wireless			244.86		
VISA - Chase					
Oct 2, 2023	HD 459954774	Registration Fee for Sean H and Kay N. for November OFDDA 2023 conference	700.00	Paid	Materials & Services:Training
Oct 2, 2023	XXXX	Card reader and docking station for STRIPE account	72.00	Paid	Materials & Services:Administration:Supplies
Oct 2, 2023	HD 459921336	Station supplies	230.88	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 3, 2023	8927006	Dinner for Dana at OFSOA Conf.	23.00	Paid	Materials & Services:Training
Oct 4, 2023	HD 463193374	Dinner for Dana	21.24	Paid	Materials & Services:Training
Oct 6, 2023	HD 463131480	Lodging for Dana for OFSOA conference in Hood River, Oct 3 - 6th, 2023	476.34	Paid	Materials & Services:Training
Oct 6, 2023	HD 463758412	soap proportioner hose	4.31	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 7, 2023	HD 463156050	Disposal of broken refrigerator	20.00	Paid	Materials & Services:Utilities:Sanitation
Oct 8, 2023	HD 463156053	Propane for fire extinguisher prop for fire prevention open house. No detailed receipt available from vendor.	12.60	Paid	Materials & Services:Training
Oct 12, 2023	HD 464743921	Name Badges for new Volunteer	23.00	Paid	Materials & Services:Administration:Supplies
Oct 12, 2023	24896431	White uniform shirts for Chief Hartley	104.97	Paid	Materials & Services:Uniforms
Oct 16, 2023	144211083	Fee for access to resident names for CRR.	22.04	Paid	Materials & Services:Professional Services:Elections Fees
Oct 16, 2023	HD 466022981	List of residents in Deschutes County in CRR	26.09	Paid	Materials & Services:Professional Services:Elections Fees
Oct 17, 2023	XXXX	Mo Fee for use of Stamps.com	19.99	Paid	Materials & Services:Administration:Postage & Shipping
Oct 19, 2023	XXXXX	Office Supplies from Amazon	51.88	Paid	Materials & Services:Administration:Supplies
Oct 19, 2023	XXXX	Mo. fee for accounting platform	28.80	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
Oct 19, 2023	HD 467605655	Purchase of Stamps through Stamps.com	50.00	Paid	Materials & Services:Administration:Postage & Shipping

Payable Invoice Detail

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Oct 23, 2023	HD 468836740	Thermostat for bay floor heat	452.20	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 29, 2023	XXXX	Mo. Fee for use of Amazon Prime	14.99	Paid	Materials & Services:Administration:Memberships
Oct 29, 2023	HD 471518638	Station supplies	16.99	Paid	Materials & Services:Building & Maintenance:Supplies
Oct 31, 2023	223100779	Fireman hats for kids in various colors	640.00	Approved	Materials & Services:Prevention
Oct 31, 2023	16956571	replacement circulating pump for floor heat system	134.35	Paid	Materials & Services:Building & Maintenance:Maintenance
Oct 31, 2023	XXXX	Plastic Fire Hats for Kids in Red	512.00	Paid	Materials & Services:Prevention
Oct 31, 2023	XXXX	Plastic Fire Hats for Kids in White	64.00	Paid	Materials & Services:Prevention
Oct 31, 2023	XXXX	Plastic Fire Hats for Kids in Yellow	64.00	Paid	Materials & Services:Prevention
Total VISA - Chase			3,785.67		
WHA Insurance					
Oct 18, 2023	896284	3rd Installment of Group Acc Insurance	1,940.00	Paid	Personnel Services:Workers Comp. & Group Accident
Total WHA Insurance			1,940.00		
Wright Ford					
Oct 18, 2023	70743	Oil & Filter Change on 571 Ambulance	169.98	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Oct 18, 2023	70743	Oil & Grease removal	71.37	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Oct 18, 2023	70743	Parts	31.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Oct 18, 2023	70743	Tax	0.95	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Total Wright Ford			273.30		
Zoll Webstore					
Oct 9, 2023	PO-0399 / INV3819477 - ACH	Defib Pads - EMS supplies	427.50	Paid	Materials & Services:EMS Operations:Supplies
Total Zoll Webstore			427.50		
Total			79,831.38		



BEFORE THE BOARD OF DIRECTORS
OF
**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: Adopting Civil Service
Commission Rules

RESOLUTION: 2023-07

WHEREAS, ORS 242.702 to 242.824 requires a civil service system for fire districts with four or more fire fighters employed on a full time basis not including the Chief; and

WHEREAS, ORS 242.704 allows a district governing body to adopt regulations substantially accomplishing the general purposes of civil service; and

THEREFORE, BE IT RESOLVED that the Crooked River Ranch Rural Fire Protection District Board of Directors adopts the draft rules, reviewed by legal counsel, as the civil service rules for the Crooked River Ranch Rural Fire Protection District.

BE IT FURTHER RESOLVED that those rules shall be amended by the process established within the rules.

ADOPTED this 16th day of November 2023, by the Crooked River Ranch Rural Fire Protection District Board of Directors. This resolution takes effect upon its adoption.

INTRODUCED and ADOPTED Thursday, November 16, 2023

ATTEST:

**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

By: _____
Kay Norberg, Board Director

By: _____
David Palmer, Board Director

By: _____
Brad Pahl, Board Director

By: _____
Joe Costigan, Board Director

By: _____
Cole Gayheart, Board Director



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report November, 2023

➤ Calls for service in October totaled 64. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1-Fire (Building, Wildland, Vehicle, etc.)	1	1	1	0	1	4	5	3	3	0		19
2-Overpressure Rupture, Explosion, Overheat (No Fire)	0	0	0	0	0	0	0	0	0	0		0
3-Rescue & EMS	48	48	45	40	43	36	50	41	42	45		438
4-Hazardous Condition (No Fire)	1	1	0	0	0	0	0	0	0	0		2
5-Service Call	4	6	0	5	2	7	5	2	2	6		39
6-Good Intent Call	5	3	7	8	5	4	6	7	2	11		58
7-False Alarm & False Call	1	0	1	0	0	0	4	0	2	2		10
8-Severe Weather & Natural Disaster	0	0	0	0	0	0	0	0	0	0		0
9-Special/Other Incident	0	0	0	0	0	0	0	0	0	0		0
	60	59	54	53	51	51	70	53	51	64	0	0
Total Calls-To-Month End 2023												
566												
<i>Total Calls-To-Month End 2022</i>	41	51	50	38	51	45	44	65	54	49	65	60

➤ Auto/Mutual Aid Given/Received (year-to-date)

- Auto-Aid Given – 4
- Auto-Aid Received – 3
- Mutual-Aid Given – 19
- Mutual-Aid Received – 14

- Library to dorm conversion update. The painting and finished electrical have been completed. A third, more competitive bid was received for cabinetry, and has been approved. Estimated build time is two to three months. Fire alarm updates to the dorm rooms are all that remains.
- Annual service of fire apparatus is beginning. 531 has been completed; 521, 522, and 532 will be scheduled over the next couple of months. Pump testing has been completed for 521, 522, 531, and 532.
- Firefighter Brooke O'Connor successfully passed her DPSST Firefighter I task performance evaluation. Firefighters Laura Waldon, Emily Lara, Alex Silva, Jackson Spadaro, and Kaisha Stokes successfully completed firefighter task assessments as part of their probationary year.
- FireMed statistics for August:
 - Number of renewed memberships: 32
 - Number of non-pard/expired memberships: 6
 - Number of new applications: 2
 - Total FireMed memberships to date: 280

Respectfully submitted,

Sean Hartley
Fire Chief