

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

**Special Board Meeting Minutes
02 July 2019**

A Special Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Tuesday, 02 July 2019 at 05:15pm at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon 97760.

Board Meeting Minutes

1. Meeting Called to Order at: 05:09pm by Director Barbara Oakley who also announced for the record that our location is accessible to persons with disabilities and will be recorded.

1.1. Roll Call by: Director Mark Wilson: Director's John Meredith, Brad Pahl and Jeff Green were all present. Also at the start of the meeting present was: Fire Chief Harry Ward, Assistant Chief Sean Hartley and Administrative Assistant Dana Schulke. Also in attendance was, Captain Alysha DeLorto, Responding Volunteer Lieutenant Frank Day and Support Volunteers Pat Hayes and Tina Wilson. Public in attendance was John Hayes.

1.2. Flag Salute Led by- Director Pahl

2. Discussion and possible appointment of Treasurer Position for Fire Board.

Director Oakley presented the reason for the meeting which was: Upon determining Director Meredith was ineligible to continue as Treasurer of the Fire Board due to Policy (2.01 Section A. Subsection 5.) that a Fire Board Director can only serve two consecutive years in any one Officer Position, the Board of Directors will have to select another Director to serve as the Treasurer for 2019-2020 term. Much discussion which Director Green started, and also proposed a subject matter that some newly elected officer positions may have been forced on our Directors. The discussion was had by all Directors as to how to handle the selection including possibly having complete new Officer Selections to allow everyone to serve in an Officer Position that they wanted to be. Also Director Green brought up the subject of the language on the length of officer positions in the Board Policy (2.01 Section A. Subsection 5.) about the confusion of the interchanging of the words terms and years. This was discussed and decided it read properly and no need to change the language. However, there was now the need to reassign Directors to sign checks on 09 July 2019 and 25 July 2019 for Operations. It was determined Director Green would sign on both dates and Director Meredith would be the second signature on 09 July 2019 and Director Pahl would be the second signature on 25 July 2019. The time of the signing was also determined by an agreement that everyone could be at the station at 04:30pm to avoid overtime for the staff. There was some discussion of who could make deposits and that any Director could make the deposits. Chief Ward said he has made deposits in the past so he would also be available if needed.

At the conclusion of all of the discussions, Director Wilson nominated Director Green to be the new Treasurer for the 2019-2020 fiscal year. Director Pahl seconded the nomination. Nomination was passed with a unanimous voice vote.

3. Comments from the Public- None.

4. Discussion and possible adoption of Resolution 2019-03 "Amending & Extending Term Limitations for Board Positions as Officers".

Director Oakley presented the Resolution stating she had a discussion on how to avoid an issue of a Director who works full time that may not be able to fulfill their duties as Treasurer, was to extend the term limitations. Director Meredith agreed with the proposal of extending the term limits. Director Wilson asked Director Oakley who was involved in the discussion of this Resolution for a policy change? Director Oakley stated she had asked the Chief to talk to SDAO about a possible change to the policy. Director Wilson stated he did not think it was a good idea extending the term limits to keep a member from getting complacent and it also helps keep other Board Members involved by rotating the duties of all the Officer positions. Director Oakley agreed that the policy had been put in place for that reason but stated this could be an avenue to avoid a problem in the future if this situation ever came up again. Director Meredith stated his concern of a policy restricting us in the future. Director Pahl stated if we did change the policy it would still need to be voted on by the Board and Director Oakley confirmed that it would still need a vote by the Board. Further discussion occurred at length and Director Wilson suggested that this subject be tabled for more discussion until our next regular Board meeting due to the Special Board meeting had been called for strictly the appointment of a new Treasurer and since he had just received the agenda for this meeting when he walked in the door. Director Oakley approved to table the discussion and possible adoption of Resolution 2019-03 until the regular Board Meeting on 18 July 2019 under old business. Director Green stated he would like to add another item to the agenda of asking the question of moving the Board meetings to Wednesday evening instead of Thursday evenings. He brought up the fact Director Meredith had been trying to leave early from a Board meeting earlier this year. Director Oakley agreed to put it on the agenda. Office Administrator Schulke acknowledged she would add it to the agenda.

5. Adjournment by: Director Oakley at 05:30pm.

Respectfully Submitted by,

Mark W. Wilson
Secretary, Director Position # 5
Crooked River Ranch Rural Fire Protection District Fire Board