

CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760 Phone: (541) 923-6776 | Fax: (541) 923-5247 www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board meeting on Thursday, November 17, 2022. The Board meeting will start at 6:30 pm and will be held at the fire station located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can found through the Zoom platform, by accessing our website, @www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded.

Board of Directors

Kay Norberg, President, (Position 2)
Mark W. Wilson, Vice President (Position 5)
Barbara Oakley, Secretary (Position 4)
Brad Pahl, Treasurer (Position 1)
Jeff Green, Director (Position 3)

District Staff

Acting in Capacity Fire Chief, Sean Hartley Admin. Assistant, Dana Schulke

Board Meeting Agenda

- 1. Call to Order Director Norberg
 - 1.1 Pledge of Allegiance Director Wilson
 - 1.2 Roll Call Director Oakley
- 2. Review of Agenda Director Norberg
- Approval of Board Meeting Minutes Director Norberg
 - 3.1 Approval of Board Meeting minutes from October 20, 2022
- 4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for October 2022
 - Director Pahl
 - 4.2 Appointment of Board members to sign checks for Friday, December 9th and Tuesday, December 27th – Director Norberg
- 5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Update on steering committee AIC Fire Chief, Sean Hartley
 - 5.2 Executive Session **per ORS 192.660(2) (a)** to consider the employment of a public officer, employee, staff member or individual agent. This is a closed session not open to the public. Any media requesting access, please email admin@crrfire.org, prior to the date of this meeting. Director Norberg

- 5.3 Updates on grants Chief Hartley
- 6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Discussion on Board positions for May 2023 elections Director Norberg
- 7. Reports:
 - 7.1 Fire Chief Report submitted by AIC Fire Chief, Sean Hartley in Board packet
 - 7.2 CERT program Linda Kay Widmer
- 8. Comment/Questions:
 - 8.1 Public input on the current agenda topics
 - 8.2 Public input on future agenda topics (Please limit to one topic)
- 9. Correspondence/ Recognitions/ Good of the Order Director Norberg
- 10. Adjournment Director Norberg

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

Crooked River Ranch RFPD 6971 SW Shad Rd Terrebonne, OR 97760-9250

October 20, 2022

Board Meeting Minutes

- 1. Called to Order by Director Norberg at 6:30pm. Roll call was taken by Director Oakley and the following individuals were in attendance: Directors Norberg, Wilson, Oakley, Pahl and Green. Also, in attendance was Acting in Capacity Fire Chief Sean Hartley, Administrative Assistant Dana Schulke, and Captain Alysha Delorto. Public in attendance were Linda Kay Widmer, William Burt, Tina Wilson, Elizabeth Alstock, Birk Lowery and John and Patricia Hayes.
- 2. Review of Meeting Agenda Items Agenda items were reviewed. Director Wilson suggested that the Board move 5.2 to section 7, under 7.2 right after the Fire Chief's report for the future. Director Norberg wanted to add the topic of Fire Med, under New Business, 6.1.
- 3. Approval of the Board Meeting minutes from September 15, 2022, and Board Workshop Minutes from September 22, 2022.
 - **3.1 & 3.2:** The minutes from the Board Meeting and Board Workshop were reviewed by the Board. Director Wilson made a motion to approve the Board Meeting minutes from September 15th and the Board Workshop minutes from September 22 as presented. Director Pahl seconded the motion. All voted by stating "Aye," motion carried, (5-0).

4. Financial Reports -

4.1 Financial reports for September 2022 - Director Pahl stated that the financials for September were all in order and balanced. He stated that we are still working out some kinks with Chase in regard to the ACH transactions and having them go through. We have had to cut some checks in place of the ACH transactions that are not going through Positive Pay. He stated that in regard to doing the Bank reconciliations, it is a daunting task, and it will take him over two hours, maybe more, to do them. So, he is asking for patience while he goes through this learning curve, and he is getting through it. Director Norberg asked about the \$1,750 for the new truck bumper on the Payable Invoice Detail report, and if the Board can get a breakdown of all the additional equipment costs that are being added to the new truck. Chief Hartley stated he is currently working on a spreadsheet for the additional equipment cost and will be submitting the figures to the Board. Director Pahl asked if there was a way to "tag" project items in our accounting platform. Chief Hartley stated that it would be difficult to do without doing it on a separate spreadsheet, but he does have a project sheet going with all the costs for the current projects. Director Wilson asked if it would benefit Director Pahl by having the Board members rotate to do the Bank reconciliations. Director Pahl stated let him get familiar with doing it first and he will get back to the Board on that. Director Wilson stated he had emailed Dana and copied Chief Hartley in regard to a double entry showing on the Payable Invoice Detail report. Chief Hartley had replied back to his email stating it was a PayPal issue. The amount Director Wilson was speaking about was in regard to another amount which showed twice. However, Dana stated that the one entry was voided which shows on the report. Director Oakley had a question in regard

to the Pancake breakfast expenses showing on the credit card. Chief Hartley replied that the District was reimbursed for those expenses, as the Volunteer Association does not have a credit card to utilize. Director Norberg stated that there has been a lot of work done on 522. Director Oakley made a motion to approve the September financials as presented. Director Green seconded the motion. All were in favor by stating "Aye," motion carried, (5-0).

4.2 Appointment of Board members to sign checks — It was decided that Director Norberg and Director Oakley will sign the checks on Thursday, November 10th and Director Green and Director Wilson will sign checks on Wednesday, November 23rd, 2022.

5. Unfinished Business -

- **5.1 Update on Steering Committee** Chief Hartley stated we have put this on "pause" until after the hiring processes are finished. Then we will ramp this committee back up and discuss what goals we want to achieve, etc. He stated he will try to sneak in a meeting for December, but it depends on how busy we are.
- **5.2 Discussion on Fire Chief Contract** Director Wilson stated that he and Director Pahl had a meeting with Chief Hartley to talk about salaries, job salaries, etc. They talked about giving Chief Hartley a 5% wage increase to his current salary for being in the Acting in Capacity role or until a new Chief is hired. This would be retroactive from September 23rd. Director Wilson also stated they have reached out to HR Answers to get some Fire Chief comparable salaries, as well as other staff positions and they are waiting for that data to come back to us. Director Wilson stated they have made a tentative offer/package to Chief Hartley, but they are still waiting to get the data back to finalize it. Director Pahl stated they have reviewed the current job description for the Fire Chief and have combined some good bullet points for the new job description for the Fire Chief position. Director Wilson made a motion to adjust the Acting in Capacity Fire Chief's wage by 5%, retroactive to September 23rd. He suggested that it be in a separate check, so he does not get hit with the taxes. Director Green seconded the motion. All voted by stating "Aye," motion carried, (5-0).
- 5.3 Discussion/Approval on Resolution 2022-05 to accept unanticipated grant funds from the Assistance to Firefighter (AFG) grant for Exhaust System in Bay. Chief Hartley stated he received all the quotes back and reviewed them with Captain McDonald. They have narrowed it down to two vendors. They are waiting for some information back from the vendors. He stated there was some math errors on the Resolution that was in the Board packet. Under Reserved for Future Expenditures line item, it should be \$15,500 which adjusted the current budget to \$84,500 which will cover our 5% match and the little bit extra we will need to purchase the system. This resolution takes in the funds we are receiving for the AFG grant. Chief Hartley corrected the figures on the Resolution on the individual line items and not the total at the bottom for the Board to sign. Director Norberg read the Resolution to everyone with the adjusted figures. Director Oakley made a motion to approve Resolution 2022-05 to accept the unanticipated grant funds into our General Fund from the Assistance to Firefighter grant for our new exhaust system. Director Pahl seconded the motion. All voted by stating "Aye," motion carried, (5-0).

- **5.4** Update on Building/Apparatus Building Heat in Bay Chief Hartley stated he had to have the Electrician come out again. One of our volunteers did some troubleshooting and we think we found the problem. We are testing it out right now with the cooler weather approaching. One of the heating elements still might be out in the boilers. If we need to have it replaced before the winter, we will have a contractor come out and fix it. For the long-term solution, he had a talk with one of the contractors that submitted a proposal, and he was honest in stating that he would not be able to get to our job before winter. It would be more like spring or summer of next year before he could get our project going. Energy Trust of Oregon called Chief Hartley and they had some questions on the project. Chief Hartley stated that for the future, we may want to think about doing the whole building instead of just the apparatus bays. He is going to ask Energy Trust of Oregon if they would fund the whole building project if we went that route, instead of just doing the apparatus bays. Chief Hartley said we will get this project scheduled for next spring and he will wait to see what Energy Trust of Oregon says about doing the whole building. There was no further discussion.
- **5.5 Discussion on Final Audit for 2021/2022** Chief Hartley stated the auditors emailed us our audit from last fiscal year and there were no other changes. He asked if there were any questions from the Board on it and there were none.

6. New Business:

6.1 Discussion on Fire Med - Chief Hartley stated that there has been questions and confusion from Medicare participants in regard to Fire Med and if they were eligible. He clarified that Medicare participants are eligible, but Medicaid participants are not eligible for FireMed. This is because it is written in the States laws/OHA that Medicaid patients cannot participate in FireMed.

7. Reports -

7.1 Fire Chief Report- Chief Hartley stated he has a detailed report in the Board packet. It was a busy month for September for calls. Pump Testing has all been completed for the year. He submitted the SDIS Safety and Security Grant to add additional cameras around the building. The Captain position is posted on several platforms. The State Fire Marshal's office has a grant available for staffing smaller/rural fire districts. The grant is a 3-year grant which would cover additional costs for two full time firefighters for us. He is putting some numbers together for the Board to review. He stated that Adam Wiley has accepted the 40 hour a week firefighter/paramedic position with the district and starting next week. Director Wilson stated he likes grants, but he wants to be overly cautious as we dig into putting the numbers together for the next 3 years, as you have to factor in the great benefits that we offer which will be part of their salaries. Chief Hartley stated we have to make a good faith effort to continue to maintain these employees after the 3-year period. Discussion ensued between Chief Hartley and the Board on the prefigures Chief Hartley put together for the additional staff. A Board Workshop was discussed to review the numbers prior to the next Board meeting. The date of November 15th was agreed upon for a Board Workshop, at 6:30 pm. Lastly, Chief Hartley stated he is putting together a Project tracker for the Board which will be presented to the Board via email, after the meeting. There was discussion on the Flu

Shot Clinic we had which was well attended and Linda Kay was able to assist them in copying Driver's Licenses and Insurance cards.

7.2 CERT Report - Linda Kay Widmer stated that on September 25th the CERT team was deployed by Sargent Pond and Chief Hartley, due to a lost child here on the Ranch. She stated the CERT team has the BRIX notification system installed in their phones which gives you a text notification of what is needed. She stated a person from ODOT is coming next Thursday for the CERT training to learn about Traffic Control. Chief Hartley stated the representative from ODOT recommended that we get the CERT team certified in flagging/traffic control, which would entail getting some equipment. We do have some money in the budget for this equipment and training. Linda Kay stated that she is doing some research on getting brighter t-shirts and caps for the CERT team. She is suggesting that the team do independent courses in the months of November/December due to the Holidays coming up. Patricia Hayes has requested a CERT application, as it is for her neighbor who has already had the CERT basic training.

8. Comments/Questions:

- 8.1 Public input on the current agenda none
- **8.2 Public input on future agenda topics** Tina Wilson suggested that the layout of the Board meeting in the future be changed. Chief Hartley stated that he and Dana were talking about this today and they are changing it up.
- 9. Correspondence/Recognitions/Good of the order there was a nice thank you note from a resident in the Board packet who utilized our services. Director Wilson stated that the OFDDA conference is November $3^{rd} 5^{th}$ and he will be attending on behalf of the Honor Guard, as well as in attendance at the conference as a BOD for our District. Director Norberg stated that Dana passed out a notice of the SDAO conference coming up in February and to save the date, the agenda is to follow. Director Wilson stated he would like to get a report from the Volunteer Association at future Board meetings, so the Board knows what is going on. Chief Hartley stated he will pass that along to the Association. John Hayes asked Chief Hartley about the big piles of tree limbs that are on BLM land. Chief Hartley stated that BLM is waiting for the weather to get cooler and for snow. This is a project we will be participating in, as they had to let the limbs dry out over the summer for them to burn cleaner. Director Green asked when Burning would be allowed. Chief Hartley stated that it will be allowed on November 1^{st} .
- 12. Adjournment by Director Norberg at 7:34 pm.

Respectfully,
Dana Schulke
Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue As of October 31, 2022 Cash Basis

| | | OCT 31, 2022 |
|--|---|--|
| Assets | | |
| Current Assets | | |
| Cash and Cash Equivalents | | |
| Bond Fund | | 25,015.85 |
| Capital Reserve Fund | | 328,470.08 |
| Chase Business | | 24,875.03 |
| Chase Payroll | | 25,075.46 |
| Chase Savings | | 17,005.57 |
| FIB - Checking | | 5,150.04 |
| General Fund | | 42,901.77 |
| Local Option Levy Fund | | 343,970.22 |
| PayPal | | 370.64 |
| S. HARTLEY | | 2,531.64 |
| Stripe USD | | 45.00 |
| US Bank | | 332.50 |
| Total Cash and Cash Equivalents | | 815,743.80 |
| Total Current Assets | | 815,743.80 |
| Total Assets | | 815,743.80 |
| <u>Current Liabilities</u> | | |
| A. DELORTO | | 388.76 |
| D. MCDONALD | | 870.80 |
| D. SCHULKE | | 1,656.41 |
| FIB - Credit Cards | | 130.55 |
| H. WARD | | 2,747.44 |
| Payroll Liabilities | | (5,806.12) |
| Rounding2 | | 0.17 |
| T. FAST | | 738.63 |
| Total Current Liabilities | | 726.64 |
| Total Liabilities | | 726.64 |
| Equity | | |
| Current Year Earnings | | 815,017.16 |
| Total Equity | | 815,017.16 |
| Total Liabilities and Equity | | 815,743.80 |
| | \$9,332.50 of the money in Chase Business account is part of the \$50,000 transfer from the Capital Reserve Fund. This amount is for the future purchases for the new 591 apparatus capital project | \$462,257.87 - \$ 726.64 |
| | but has not been spent at the end of September. General Fund Net Income: \$452,198,73 | \$461,531.23 - \$ <mark>9,332.50</mark> |
| | Capital Reserve Fund Net Income: \$337,802.58 | \$452,198.73 |



Budget Variance Crooked River Ranch Fire & Rescue

General Fund

For the month ended 31 October 2022 Cash Basis

| | October Actual | YTD Actual | Budget | Var USD | Var % | Original Budget |
|---------------------------------|-------------------------|---------------------------|-----------------------------|-----------------------------|--------------------|---------------------------------|
| Revenue | | | | | | |
| Ambulance Revenue | \$18,164.05 | \$67,100.16 | \$250,000.00 | -\$182,899.84 | -73.1599% | \$ 250,000.00 |
| Beginning Fund Balance | \$0.00 | \$665,067.68 | \$510,000.00 | \$155,067.68 | 30.4054% | \$ 510,000.00 |
| Conflagration Revenue | \$0.00 | \$0.00 | \$8,671.00 | -\$8,671.00 | -100.0% | \$ 800.00 |
| Contractual Income | \$0.00 | \$400.00 | \$800.00 | -\$400.00 | -50.0% | \$ 500.00 |
| Emergency Address Signs | \$50.00 | \$150.00 | \$500.00 | -\$350.00 | -70.0% | \$ 13,500.00 |
| FireMed | \$1,530.00 | \$4,905.00 | \$13,500.00 | -\$8,595.00 | -63.6667% | |
| Grant Funds | \$0.00 | \$43,572.78 | \$113,350.00 | -\$69,777.22 | -61.5591% | |
| Interest | \$486.06 | \$1,924.31 | \$5,000.00 | -\$3,075.69 | -61.5138% | |
| Misc. Income | \$1,250.00 | \$2,387.09 | \$5,000.00 | -\$2,612.91 | -52.2582% | |
| Previously Levied Taxes | \$1,441.26 | \$9,620.94 | \$25,000.00 | -\$15,379.06 | -61.5162% | \$ 1,027,982.00 |
| Taxes Collected in Year Levied | \$44,658.31 | \$45,232.13 | \$1,027,982.00 | -\$982,749.87 | -95.5999% | The second second second second |
| Training Income | \$0.00 | \$0.00 | \$500.00 | -\$500.00 | -100.0% | \$ 1,916,632.00 |
| Total Revenue | \$67,579.68 | \$840,360.09 | \$1,960,303.00 | -\$1,119,942.91 | -57.1% | ¥ 1,011,1111111 |
| Gross Profit | \$67,579.68 | \$840,360.09 | \$1,960,303.00 | -\$1,119,942.91 | -57.1311% | |
| Operating Expenses | | | | | | |
| Contingency | \$0.00 | \$0.00 | \$37,204.00 | -\$37,204.00 | -100.0% | \$ 37,204.00 |
| Transfer Out | \$0.00 | \$0.00 | \$75,000.00 | -\$75,000.00 | -100.0% | |
| Transist Sut | ψ0.00 | Ψ0.00 | Ψ7 5,000.00 | -ψ/ 5,000.00 | -100.076 | φ 75,000.00 |
| Debt Services | | | | | | |
| Debt Service:Apparatus Payment | \$0.00 | \$0.00 | \$27,046.00 | -\$27,046.00 | -100.0% | \$ 27,046.00 |
| Total Debt Services | \$0.00 | \$0.00 | \$27,046.00 | -\$27,046.00 | -100.0% | |
| 10001 2021 2011 1000 | Ψ0.00 | Ψ0.00 | Ψ21,040.00 | -\$21,040.00 | -100.0 /6 | φ 21,040.00 |
| Materials & Services | | | | | | |
| Administration | \$2,398.50 | \$6,261.35 | \$20,700.00 | -\$14,438.65 | -69.7519% | \$20,700.00 |
| Building Maintenance & Supplies | \$502.13 | \$1,852.28 | \$35,000.00 | -\$33,147.72 | -94.7078% | \$35,000.00 |
| CERT Program | \$0.00 | \$2,109.67 | \$5,000.00 | -\$2,890.33 | -57.8066% | \$5,000.00 |
| Department Services | \$715.50 | \$2,359.45 | \$5,000.00 | -\$2,640.55 | -52.811% | \$5,000.00 |
| Dispatch Services | \$0.00 | \$245.79 | \$64,898.00 | -\$64,652.21 | -99.6213% | \$64,898.00 |
| EMS Operations | \$3,631.96 | \$7,016.64 | \$45,000.00 | -\$37,983.36 | -84.4075% | \$45,000.00 |
| Fire Operations | \$618.50 | \$6,500.95 | \$39,300.00 | -\$32,799.05 | -83.4581% | \$39,300.00 |
| Fuel | \$1,602.28 | \$7,404.18 | \$15,000.00 | -\$7,595.82 | -50.6388% | \$15,000.00 |
| Insurance | \$0.00 | \$159.00 | \$37,515.00 | -\$37,356.00 | -99.5762% | \$37,515.00 |
| Prevention | \$0.00 | \$0.00 | \$2,000.00 | -\$2,000.00 | -100.0% | \$2,000.00 |
| Professional Services | \$3,141.46 | \$9,582.82 | \$22,000.00 | -\$12,417.18 | -56.4417% | \$22,000.00 |
| Radios/Communications | \$187.48 | \$2,625.46 | \$16,000.00 | -\$13,374.54 | -83.5909% | \$16,000.00 |
| Rope Rescue Operations | \$0.00 | \$445.03 | \$3,000.00 | -\$2,554.97 | -85.1657% | \$3,000.00 |
| SAFER Grant Expenditures | \$0.00 | \$1,563.40 | \$41,850.00 | -\$40,286.60 | -96.2643% | |
| Training | \$2,303.21 | \$2,795.57 | \$30,000.00 | -\$27,204.43 | -90.6814% | \$41,850.00 |
| Travel | \$56.00 | \$303.50 | \$5,000.00 | | | \$30,000.00 |
| Tuition Reimbursement | \$0.00 | \$0.00 | \$31,500.00 | -\$4,696.50 -\$31,500.00 | -93.93% -100.0% | \$5,000.00 \$31,500.00 |
| Uniforms | \$272.95 | \$1,104.35 | \$7,000.00 | -\$5,895.65 | -84.2236% | \$31,500.00 |
| Utilities | \$1,480.81 | \$6,097.41 | | 0 4 | | \$7,000.00 |
| Vehicle/Equipment Maintenance | \$6,672.02 | | \$29,000.00 \$35,000.00 | -\$22,902.59 \$23,155,40 | -78.9744% | \$29,000.00 |
| Volunteer Incentive Program | \$0.00 | \$11,844.60 \$1,320.00 | \$35,000.00 | -\$23,155.40 | -66.1583% | \$35,000.00 |
| Wellness Program | | \$1,320.00 | \$22,600.00 | -\$21,280.00 | -94.1593% | \$22,600.00 |
| Total Materials & Services | \$193.69 \$23.776.40 | \$193.69 \$74.795.44 | \$10,000.00 \$533,363,00 | -\$9,806.31 | -98.0631% | \$10,000.00 |
| I Otal Materials & Services | \$23,776.49 | \$71,785.14 | \$522,363.00 | -\$450,577.86 | -86.3% | \$522,363.00 |

| Personnel Services | | | | | | |
|-----------------------------------|--------------|--------------|----------------|-----------------|------------------|----------------|
| Administrative Assistant | \$2,985.60 | \$12,733.26 | \$41,045.00 | -\$28,311.74 | -68.9773% | \$41,045.00 |
| Administrative Assistant Overtime | \$41.99 | \$518.92 | \$2,798.00 | -\$2,279.08 | -81.4539% | \$2,798.00 |
| Assistant Chief | \$5,375.58 | \$21,400.20 | \$68,229.00 | -\$46,828.80 | -68.6347% | \$68,229.00 |
| Employee Benefits | \$9,346.84 | \$47,182.48 | \$213,589.00 | -\$166,406.52 | -77.9097% | \$213,589.00 |
| Fire Chief | \$0.00 | \$25,273.99 | \$87,524.00 | -\$62,250.01 | -71.1234% | \$87,524.00 |
| Firefighter/Paramedic OT, 40-Hour | \$0.00 | \$0.00 | \$7,932.00 | -\$7,932.00 | -100.0% | \$7,932.00 |
| Firefighter/Paramedic, 40-Hour | \$0.00 | \$0.00 | \$38,777.00 | -\$38,777.00 | -100.0% | \$38,777.00 |
| Part-Time Personnel | \$6,589.38 | \$33,221.10 | \$68,840.00 | -\$35,618.90 | -51.7416% | \$33,840.00 |
| Payroll Taxes | \$3,250.15 | \$15,873.87 | \$48,671.00 | -\$32,797.13 | -67.3854% | \$48,671.00 |
| PERS | \$11,219.21 | \$44,791.81 | \$169,589.00 | -\$124,797.19 | -73.588% | \$169,589.00 |
| Shift Personnel Overtime | \$3,270.91 | \$14,366.36 | \$46,614.00 | -\$32,247.64 | -69.1802% | \$46,614.00 |
| Shift Personnel Wages | \$15,385.60 | \$61,067.01 | \$192,121.00 | -\$131,053.99 | -68.2143% | \$192,121.00 |
| Student Volunteer Stipends | \$810.00 | \$1,350.00 | \$7,290.00 | -\$5,940.00 | -81.4815% | \$7,290.00 |
| Volunteer Conflag Reimbursement | \$0.00 | \$4,441.13 | \$8,671.00 | -\$4,229.87 | -48.7818% | |
| Volunteer Stipends & Benefits | \$5,900.00 | \$18,800.00 | \$36,500.00 | -\$17,700.00 | -48.4932% | \$36,500.00 |
| Workers Comp. & Group Acc Ins. | \$1,940.00 | \$15,356.09 | \$15,500.00 | -\$143.91 | -0.9285% | \$15,500.00 |
| Total Personnel Services | \$66,115.26 | \$316,376.22 | \$1,053,690.00 | -\$737,313.78 | -70.0% | \$1,010,019.00 |
| | | | | | | |
| Total Operating Expenses | \$89,891.75 | \$388,161.36 | \$1,715,303.00 | -\$1,327,141.64 | <u>-77.3707%</u> | |
| Not become //Legal before Tay | \$22 242 N7 | ¢452 409 73 | \$245,000.00 | \$207,198.73 | 84.5709% | |
| Net Income / (Loss) before Tax | -\$22,312.07 | \$452,198.73 | \$245,000.00 | \$207,190.73 | 04.370378 | |
| Net Income | -\$22,312.07 | \$452,198.73 | \$245,000.00 | \$207,198.73 | 84.5709% | |
| Total Comprehensive Income | -\$22,312.07 | \$452,198.73 | \$245,000.00 | \$207,198.73 | 84.5709% | |



Budget Variance Crooked River Ranch Fire & Rescue Capital Reserve Fund For the month ended 31 October 2022

Cash Basis

| Revenue | October Actual | YTD Actual | Budget | Var USD | Var % | Original Budget |
|---|-------------------|---------------|--------------|---------------|-----------|--------------------------|
| Beginning Fund Balance | \$0.00 | \$377,163.04 | \$376,918.00 | \$245.04 | 0.065% | \$ 376,918.00 |
| Grant Funds | \$0.00 | \$0.00 | \$95,239.00 | -\$95,239.00 | -100.0% | \$ 370,910.00 |
| Interest | \$350.57 | \$1,307.04 | \$2,750.00 | -\$1,442.96 | | ¢ 2750.00 |
| Misc. Income | \$0.00 | \$0.00 | \$3,691.00 | -\$3,691.00 | -52.4713% | \$ 2,750.00 |
| Transfer In | \$0.00 | \$0.00 | \$75,000.00 | -\$75,000.00 | -100.0% | C 75 000 00 |
| Total Revenue | \$350.57 | \$378,470.08 | \$553,598.00 | -\$175,000.00 | -100.0% | 8 |
| | 4000.07 | ψ5/ 0,4/ 0.00 | \$555,556.00 | -\$175,127.92 | -31.6% | \$ 454,668.00 |
| Gross Profit | \$350.57 | \$378,470.08 | \$553,598.00 | -\$175,127.92 | -31.6345% | |
| Operating Expenses Contingency | \$0.00 | \$0.00 | \$84,500.00 | -\$84,500.00 | -100.0% | \$ 100,000.00 |
| Capital Outlay | | | | | | |
| Capital Outlay & Grant Awards: App Pur | \$2,040.00 | \$40,667.50 | \$60,000.00 | -\$19,332.50 | -32.2208% | \$ 60,000.00 |
| Capital Outlay & Grant Awards:Build Pur | \$0.00 | \$0.00 | \$155,739.00 | -\$155,739.00 | -100.0% | and a second a second as |
| Total Capital Outlay | \$2,040.00 | \$40,667.50 | \$215,739.00 | -\$175,071.50 | -81.1% | \$ 105,000.00 |
| Total Operating Expenses | \$2,040.00 | \$40,667.50 | \$300,239.00 | -\$259,571.50 | -86.455% | |
| Net Income / (Loss) before Tax | -\$1,689.43 | \$337,802.58 | \$253,359.00 | \$84,443.58 | 33.3296% | |
| Net Income | -\$1,689.43 | \$337,802.58 | \$253,359.00 | \$84,443.58 | 33.3296% | |
| Total Comprehensive Income | -\$1,689.43 | \$337,802.58 | \$253,359.00 | \$84,443.58 | 33.3296% | |



Budget Variance Crooked River Ranch Fire & Rescue Bond Fund For the month ended 31 October 2022

Cash Basis

| | October Actual | YTD Actual | YTD Budget | Var USD | Var % | riginal Judget |
|--------------------------------|-------------------|-------------|--------------|---------------|-----------|---|
| Revenue | | | | | | aagot |
| Beginning Fund Balance | \$0.00 | \$15,919.26 | \$12,223.00 | \$3,696.26 | 30.2402% | \$ 12,223.00 |
| Interest | \$18.57 | \$51.54 | \$300.00 | -\$248.46 | -82.82% | \$ 300.00 |
| Previously Levied Taxes | \$247.37 | \$1,676.01 | \$3,500.00 | -\$1,823.99 | -52.114% | \$ 3,500.00 |
| Taxes Collected in Year Levied | \$7,271.99 | \$7,369.04 | \$184,203.00 | -\$176,833.96 | -95.9995% | \$ 184,203.00 |
| Total Revenue | \$7,537.93 | \$25,015.85 | \$200,226.00 | -\$175,210.15 | -87.5% | \$ 200,226.00 |
| | | | | | | • |
| Gross Profit | \$7,537.93 | \$25,015.85 | \$200,226.00 | -\$175,210.15 | -87.5062% | |
| Operating Expenses | | | | | | |
| Debt Services | | | | | | |
| Debt Service:Bond Payment | \$0.00 | \$0.00 | \$181,562.00 | -\$181,562.00 | -100.0% | \$ 181,562.00 |
| Total Debt Services | \$0.00 | \$0.00 | \$181,562.00 | -\$181,562.00 | -100.0% | \$ 181,562.00 |
| Total Operating Expenses | \$0.00 | \$0.00 | \$181,562.00 | -\$181,562.00 | -100.0% | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |
| Total operating Expenses | Ψ0.00 | ψ0.00 | \$101,302.00 | -\$161,502.00 | -100.0% | |
| Net Income / (Loss) before Tax | \$7,537.93 | \$25,015.85 | \$18,664.00 | \$6,351.85 | 34.0326% | |
| Net Income | \$7,537.93 | \$25,015.85 | \$18,664.00 | \$6,351.85 | 34.0326% | |
| Total Comprehensive Income | \$7,537.93 | \$25,015.85 | \$18,664.00 | \$6,351.85 | 34.0326% | |

Payable Invoice Detail

Crooked River Ranch Fire & Rescue For the period October 1, 2022 to October 31, 2022

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|----------------|------------------------|--|----------|--------|---|
| Accuity, LLC | | | | | |
| Oct 17, 2022 | 9148 | Balance due from services rendered of 2021/2022 audit. | 2,000.00 | Paid | Materials & Services:Professional |
| Total Accuity, | LLC | audit | 2,000.00 | | Services:Auditor |
| Aflac | | | | | |
| Oct 18, 2022 | Invoice 366732 | October Premiums from Staff | 502.24 | Paid | Payroll Liabilities |
| Total Aflac | | | 502.24 | | |
| Best Med U | rgent Care | | | | |
| Oct 24, 2022 | 24042848 | Hep B Test, Blood Panel, Lipid Panel, and other testing for Adam Wiley | 193.69 | Paid | Materials & Services:Wellness Program |
| Total Best Med | Urgent Care | cesting for Adam Whey | 193.69 | | |
| BoundTree | Medical, LLC | | | | |
| Oct 3, 2022 | 84700651 | PDI Super Sani Cloth Wipes | 45.72 | Paid | Materials & Services:EMS Operations:Supplies |
| Oct 10, 2022 | 84698735 | IV Solution, Sodium Chloride | 328.72 | Paid | Materials & Services: EMS Operations: Supplies |
| Oct 10, 2022 | PO-0328 | Face Mask, Gloves, Electrodes ,Blue Sensor, Medium Size | 293.50 | Paid | Materials & Services:EMS Operations:Supplies |
| | | BVM, SPUR 11 w/med | | | |
| Oct 17, 2022 | 84713378 | adult mask, bag reservoir, medi port PEEP, disp | 91.68 | Paid | Materials & Services: EMS Operations: Supplies |
| Oct 17, 2022 | 84708073 | 12/ea BVM, SPUR II, Adult w/ Medium Adult Mask, 12/cs | 21.50 | Paid | Materials & Services:EMS Operations:Supplies |
| Oct 17, 2022 | 84722697 | Blood Glucose Test Strips, Assure Prism Multi 50/bx | 51.28 | Paid | Materials & Services: EMS Operations: Supplies |
| Oct 17, 2022 | 84724295 | IV Start Kit - IV Guard, Lock, Flush | 216.00 | Paid | Materials & Services: EMS Operations: Supplies |
| Oct 17, 2022 | 84724296 | EMS Supplies for EMS room and Ambulances. | 689.38 | Paid | Materials & Services: EMS Operations: Supplies |
| Oct 18, 2022 | PO-0332/84725878 | Endotracheal Tube Holder, Adult for ET/SGA Tubes 6.5mm | 17.52 | Paid | Materials & Services:EMS Operations:Supplies |
| Oct 18, 2022 | PO-0332/ 84725878 | Dressing, ABD Pads, 8" x 10", Latex Free 18/bx, 20bx/cs | 5.79 | Paid | Materials & Services: EMS Operations: Supplies |
| Total BoundTre | ee Medical, LLC | | 1,761.09 | | |
| Brent Goold | | | | | |
| Oct 3, 2022 | Reimburse for expenses | Loves, Madras - fuel for 592 and gas can | 104.55 | Paid | Materials & Services:Fuel |
| Oct 3, 2022 | Reimburse for expenses | Loves, Madras - fuel for diesel can | 27.22 | Paid | Materials & Services:Fuel |
| Oct 3, 2022 | Reimburse for expenses | Chevron, Enterprise - fuel for 592 | 29.85 | Paid | Materials & Services:Fuel |

| | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|---|---|--|---------------------------------------|----------------------|---|
| Oct 3, 2022 | Reimburse for expenses | Napa, Madras - fuse kit, tow strap | 70.68 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:518953 |
| Oct 3, 2022 | Reimburse for expenses | Napa, Madras - headlight bulb, motor oil, air filter | 65.34 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:518953 |
| Oct 3, 2022 | Reimburse for expenses | CM store, Lagrande - fuel | 61.30 | Paid | Materials & Services:Fuel |
| Oct 3, 2022 | Reimburse for expenses | CM Store, Lagrande - fuel | 5.89 | Paid | Materials & Services:Fuel |
| Total Brent Go | old | | 364.83 | | |
| Carson Oil (| Company, Inc. | | | | |
| Oct 9, 2022 | CP-00410130 - EFT | Fuel for all apparatus | 699.43 | Paid | Materials & Services:Fuel |
| Oct 17, 2022 | CP-00413631 - EFT | Fuel for all apparatus | 1,043.22 | Paid | Materials & Services:Fuel |
| Total Carson O | il Company, Inc. | | 1,742.65 | | |
| Crooked Riv | ver Ranch Water Comp | any | | | |
| Oct 3, 2022 | 94 | Base Rate | 34.59 | Paid | Materials & Services:Utilities:Water |
| Oct 3, 2022 | 94 | Water | 136.25 | Paid | Materials & Services:Utilities:Water |
| Oct 3, 2022 | 94 | Overpayment from previous months | (140.32) | Paid | Materials & Services:Utilities:Water |
| Total Crooked | River Ranch Water Company | • | 30.52 | | |
| Crooked Riv | ver Sanitary | | | | |
| Oct 1, 2022 | 00014 | Sanitation Services for September | 72.02 | Paid | Materials & Services:Utilities:Sanitatio n |
| Total Crooked | River Sanitary | | 72.02 | | |
| . | | | | | |
| Dana Signs | | | | | |
| Dana Signs Oct 17, 2022 | 5110 | Installed black reflective striping, and gold lettering on support truck. | 2,040.00 | Paid | Capital Outlay & Grant Awards:Apparatus Purchases |
| | | | 2,040.00 2,040.00 | Paid | Awards: Apparatus |
| Oct 17, 2022 Total Dana Sig | ns | striping, and gold lettering on support truck. | · | Paid | Awards: Apparatus |
| Oct 17, 2022 Total Dana Sig | | striping, and gold lettering on support truck. rict 911 - 705 Cleaning and Maintenance of Radios, | · | Paid Paid | Awards:Apparatus Purchases Materials & Services:Radios/Commun |
| Oct 17, 2022 Total Dana Sig Deschutes C Oct 17, 2022 | ns County 911 Service Dist | striping, and gold lettering on support truck. rict 911 - 705 Cleaning and Maintenance of Radios, etc. | 2,040.00 | | Awards:Apparatus Purchases Materials & |
| Oct 17, 2022 Total Dana Sig Deschutes C Oct 17, 2022 Total Deschute | ns County 911 Service Dist | striping, and gold lettering on support truck. rict 911 - 705 Cleaning and Maintenance of Radios, etc. | 2,040.00 | | Awards:Apparatus Purchases Materials & Services:Radios/Commun |
| Oct 17, 2022 Total Dana Sig Deschutes C Oct 17, 2022 | ns County 911 Service Dist | striping, and gold lettering on support truck. rict 911 - 705 Cleaning and Maintenance of Radios, etc. | 2,040.00 | | Awards:Apparatus Purchases Materials & Services:Radios/Commun cations Materials & Services:Building & Maintence:Maintenance |
| Oct 17, 2022 Total Dana Sig Deschutes C Oct 17, 2022 Total Deschute Grainger | ns County 911 Service Dist 3224 es County 911 Service Distric | striping, and gold lettering on support truck. rict 911 - 705 Cleaning and Maintenance of Radios, etc. t HVAC motor shipping | 2,040.00 187.48 187.48 | Paid | Awards:Apparatus Purchases Materials & Services:Radios/Commun cations Materials & Services:Building & Maintence:Maintenance Materials & Services:Building & Maintence:Maintenance |
| Oct 17, 2022 Total Dana Sig Deschutes C Oct 17, 2022 Total Deschute Grainger Oct 18, 2022 | ns County 911 Service Dist 3224 es County 911 Service Districe 855373494 | striping, and gold lettering on support truck. rict 911 - 705 Cleaning and Maintenance of Radios, etc. t HVAC motor | 2,040.00 187.48 187.48 | Paid Paid | Awards:Apparatus Purchases Materials & Services:Radios/Commun cations Materials & Services:Building & Maintence:Maintenance Materials & Services:Building & Maintence:Maintenance Materials & Services:Building & Maintence:Maintenance |
| Oct 17, 2022 Total Dana Sig Deschutes C Oct 17, 2022 Total Deschute Grainger Oct 18, 2022 Oct 18, 2022 | ns County 911 Service Dist 3224 25 County 911 Service District 855373494 855373494 9472087072 | striping, and gold lettering on support truck. rict 911 - 705 Cleaning and Maintenance of Radios, etc. t HVAC motor shipping Return of Bathroom | 2,040.00 187.48 187.48 91.24 | Paid Paid Paid | Awards:Apparatus Purchases Materials & Services:Radios/Communications Materials & Services:Building & Maintence:Maintenance Materials & Services:Building & Maintence:Maintenance Materials & Maintence:Maintenance Materials & |

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|-----------------|----------------------------|---|----------|--------|--|
| Oct 24, 2022 | 756542 | Battery Cable Connector | 62.99 | Paid | Materials & Services:Fire Operations:Supplies/Equi |
| Total High Des | sert Auto Supply | | 62.99 | | pment |
| HRA VEBA T | rust | | | | |
| Oct 18, 2022 | ACH | Contributions for Staff for October | 1,250.00 | Paid | Personnel Services:Employee |
| Total HRA VEB | A Trust | | 1,250.00 | | Benefits:HRA VEBA |
| Hughes Fire | Equipment | | | | |
| Oct 17, 2022 | 583352 | Performed Pump Test on 521/510165 | 546.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:510165 |
| Oct 17, 2022 | 583353 | Performed Pump Test on 531 / 516608 | 546.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516608 |
| Oct 17, 2022 | 583351 | Performed Pump Test on 532 / 516092 | 546.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516092 |
| Total Hughes I | ire Equipment | | 1,638.00 | | |
| IAFF 3650 - | Redmond Firefighters | Union | | | |
| Oct 10, 2022 | Union Dues - ACH | Union Dues for Tom, Alysha, David | 102.00 | Paid | Payroll Liabilities |
| Oct 10, 2022 | PAC Donations - ACH | PAC Donations from staff | 16.00 | Paid | Payroll Liabilities |
| Oct 18, 2022 | Union Dues - ACH | Union Dues from Tom, Alysha, David | 102.00 | Paid | Payroll Liabilities |
| Oct 18, 2022 | PAC Donations - ACH | PAC donations from Staff | 16.00 | Paid | Payroll Liabilities |
| Total IAFF 3650 |) - Redmond Firefighters U | nion | 236.00 | | |
| L.N. Curtis & | k Sons | | | | |
| Oct 10, 2022 | PO-0327 / INV637564 | Fire Axe Flathead axe | 540.50 | Paid | Materials & Services:Fire Operations:Supplies/Equi pment |
| Oct 10, 2022 | PO-0327 / INV637564 | Shipping | 15.01 | Paid | Materials & Services:Fire Operations:Supplies/Equi pment |
| Total L.N. Curt | is & Sons | | 555.51 | | • |
| Nationwide | Retirement Solutions | ; | | | |
| Oct 10, 2022 | Deferred Comp - EFT | Deferred Comp contributions from staff | 230.00 | Paid | Payroll Liabilities |
| Oct 18, 2022 | Deferred Comp - EFT | Contributions from Staff for October | 230.00 | Paid | Payroll Liabilities |
| Total Nationwi | de Retirement Solutions | | 460.00 | | |
| Norco | | | | | |
| Oct 17, 2022 | 36070058 | Oxygen for Ambulances and handling charge and fuel surcharge. | 175.51 | Paid | Materials & Services:EMS Operations:Supplies |
| Total Norco | | • | 175.51 | | |
| Oregon Fire | District Directors Assi | n. | | | |

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|-----------------|------------------------------|---|----------|----------|--|
| | | | | | |
| Oct 9, 2022 | 22-1353 | 2022 Oregon Fire Service Conference, November 3-5, 2022 for Sean Hartley | 325.00 | Paid | Materials & Services:Training |
| Oct 10, 2022 | Registration for Mark W. | Registration for Mark Wilson, OFDDA Conference November 3-5th, 2022 | 150.00 | Paid | Materials & Services:Training |
| Total Oregon F | ire District Directors Assn. | | 475.00 | | |
| Oregon PER | rs | | | | |
| Oct 10, 2022 | PERS - EFT | Employer contributions | 4,163.70 | Paid | Personnel Services:PERS |
| Oct 10, 2022 | PERS - EFT | Employee contributions, paid by Employer | 1,050.29 | Paid | Personnel Services:PERS |
| Oct 19, 2022 | PERS - EFT | Employer Contributions | 3,709.10 | Approved | Personnel Services:PERS |
| Oct 19, 2022 | PERS - EFT | Employee Contributions, paid by Employer | 937.09 | Approved | Personnel Services:PERS |
| Total Oregon P | PERS | | 9,860.18 | | |
| Pacific Pow | er | | | | |
| Oct 3, 2022 | 24712171-001 3 | Basic Charges, Load Size Charge, Demand Charges, Taxes and Kilowatt usuage | 537.90 | Paid | Materials & Services:Utilities:Electric |
| Total Pacific P | ower | · | 537.90 | | |
| Payment Re | esolution Services | | | | |
| Oct 9, 2022 | Refund | Refund - Claim pain in full by primary insurance. Partial offset took place, remaining goes back to Payment Resoution Services | 849.60 | Paid | Ambulance Revenue |
| Oct 9, 2022 | Refund | Member ID: E00337016, Claim #211303657500, (MODA) | - | Paid | |
| Total Payment | Resolution Services | | 849.60 | | |
| Platt | | | | | |
| Oct 24, 2022 | 3J29989 | 2 replacement bulbs for Lobby entrance | 29.38 | Paid | Materials & Services:Building & Maintence:Supplies |
| Total Platt | | | 29.38 | | |
| Secretary of | f State | | | | |
| Oct 10, 2022 | Filing Fee | Filing fee to State for 7/1/21- 6/30/22 | 250.00 | Paid | Materials & Services:Professional Services:Auditor |
| Total Secretary | y of State | | 250.00 | | |
| Solutions Ye | es | | | | |
| Oct 20, 2022 | INV336021 - ACH | B/W Copies and Color Copy Use | 66.62 | Paid | Materials & Services:Administration:C opier Expenses |
| Total Solutions | s Yes | | 66.62 | | |
| Special Dist | ricts Association of Ore | egon | | | |
| | | | | | |

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|------------------|-------------------------------|---|------------|--------|--|
| Oct 24, 2022 | | Annual Membership to SDAO for 2023 | 1,725.36 | Paid | Materials & Services:Administration:M emberships |
| Total Special D | Districts Association of Oreg | gon | 1,725.36 | | Cimberatipa |
| Special Dist | ricts Insurance Servic | es | | | |
| Oct 10, 2022 | 030052514 | November Health Premiums for Staff | 8,525.40 | Paid | Personnel Services:Employee Benefits:Health Insurance |
| Oct 10, 2022 | 030052514 | November Dental Premiums for Staff | 784.16 | Paid | Personnel Services:Employee Benefits:Dental Insurance |
| Oct 10, 2022 | 030052514 | November Long Term Premiums for Staff | 119.80 | Paid | Personnel Services:Employee Benefits:Long Term Disability Insurance |
| Oct 10, 2022 | 030052514 | Credit for Terminiation of Employee Health Benefits | (1,508.56) | Paid | Personnel Services:Employee Benefits:Health Insurance |
| Oct 10, 2022 | 030052514 | Credit for Terminiation of Employee Long-Term Benefits | (23.96) | Paid | Personnel Services:Employee Benefits:Long Term Disability Insurance |
| Total Special D | istricts Insurance Services | | 7,896.84 | | Disability insurance |
| State of Ore | gon - Gov. Ethics Com | mission | | | |
| Oct 10, 2022 | AID17003 | Annual Billing of Oregon Government Ethics Commission 7/1/22-6/30/23 | 548.82 | Paid | Materials & Services:Professional Services:Legal |
| Total State of C | Oregon - Gov. Ethics Commi | | 548.82 | | |
| Streamline | | | | | |
| Oct 3, 2022 | 41F663CA-0023- ACH | Mo. Fee for Website use | 100.00 | Paid | Materials & Services:Professional Services:Computer |
| Total Streamlin | | | 100.00 | | Services |
| Sureline Bro | adband | | | | |
| Oct 9, 2022 | 18987 | Telephone and Internet charges | 599.00 | Paid | Materials & Services:Utilities:Telecom |
| Total Sureline E | Broadband | | 599.00 | | munications |
| Systems Des | sign West | | | | |
| Oct 18, 2022 | 20222076 | EMS Billing for September 2022, plus postage | 740.08 | Paid | Materials & Services:EMS Operations:Ambulance Billing Fees |
| Total Systems I | Design West | | 740.08 | | |
| TEC Equipme | ent | | | | |
| Oct 3, 2022 | 502867P3S | Maintenance on 531 (Labor) | 691.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516608 |

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|-------------------|-------------|---|----------|--------|--|
| Oct 3, 2022 | 502867P3S | Parts | 253.15 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516608 |
| Oct 3, 2022 | 502867P3S | Misc Charges | 96.74 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516608 Materials & |
| Oct 3, 2022 | 502867P3S | Tax | 3.97 | Paid | Services:Vehicle/Equipme nt Maintenance:516608 |
| Oct 17, 2022 | 502881P3S | Overheating issued with 522/510582: Ran Tractor to Temp and inspected for any coolant leaks, did not find any leaks, noticed the fan clutch was engaging with tractor at operating temperature, unplugged fan clutch to see if it would default to full on and found no change in speed, suggested replacing fan clutch. Removed fan blade, removed fan clutch bolts and remove fan HUB. Installed new HUB and Torque down, installed fan blade. Custom Fit leather to metal strap and rivet together. Test drove apparatus and came back with no issues. Labor | 1,040.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:510582 |
| Oct 17, 2022 | 502881P3S | Parts | 1,492.12 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:510582 Materials & |
| Oct 17, 2022 | 502881P3S | Misc Charges | 145.60 | Paid | Services:Vehicle/Equipme nt Maintenance:510582 Materials & |
| Oct 17, 2022 | 502881P3S | Тах | 10.17 | Paid | Services:Vehicle/Equipme nt Maintenance:510582 |
| Total TEC Equip | ment | | 3,732.75 | | |
| Terrebonne | Hardware | | | | |
| Oct 10, 2022 | 0204642 | Hardware needed for building supplies | 13.00 | Paid | Materials & Services:Building & Maintence:Maintenance |
| Total Terrebonr | ne Hardware | | 13.00 | | |
| Traffic Safet | y Supply | | | | |
| Oct 3, 2022 | INV53205 | Letters for Address signs | 690.20 | Paid | Materials & Services:Department Services:Emergency Address Signs Materials & |
| Oct 3, 2022 | INV53205 | Freight Charges | 25.30 | Paid | Services:Department Services:Emergency Address Signs |
| Total Traffic Saf | ety Supply | | 715.50 | | - |

| INVOICE DATE | REFERENCE DESCRIPTION | | GROSS | STATUS | ACCOUNT | | | | |
|---------------|--|--|------------|----------|---|--|--|--|--|
| US Bank Ec | quipment Finance | | | | | | | | |
| Oct 17, 2022 | Contract Payment on 484179809 - EFT Copier Lease, minus unapplied credit from total due | | 14.00 Paid | | Materials & Services:Administration:C opier Expenses | | | | |
| Total US Bank | Equipment Finance | Cotor due | 14.00 | | | | | | |
| USPS | | | | | | | | | |
| Oct 27, 2022 | 4217 24 | Shipped package to Albany, OR | 17.05 | Paid | Materials & Services:Administration:P ostage & Shipping | | | | |
| Total USPS | | | 17.05 | | | | | | |
| Verizon Wir | eless | | | | | | | | |
| Oct 3, 2022 | 9916572065 | Data Usage/Roaming charges for iPads on Ambulances, | 241.37 | Paid | Materials & Services:Utilities:Telecom munications | | | | |
| Total Verizon | Wireless | | 241.37 | | | | | | |
| VISA - Chase | e | | | | | | | | |
| Oct 2, 2022 | HD 328674680 | Generator recoil handle | 5.97 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:514118 | | | | |
| Oct 3, 2022 | HD 328652175 | Replace broken recoil starter on generator | 39.80 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:514118 | | | | |
| Oct 4, 2022 | 23643 | Dinner at Conference for Dana | 24.00 | Paid | Materials & Services:Travel | | | | |
| Oct 5, 2022 | 61005 | Job Shirts | 272.95 | Paid | Materials & | | | | |
| Oct 5, 2022 | 11451131 | Exhaust Fan Motor for bay bathroom to replace wrong one previously ordered. | 78.99 | Paid | Services: Uniforms Materials & Services: Building & Maintence: Maintenance | | | | |
| Oct 5, 2022 | 8883 | Dinner at OFSOA conference | 32.00 | Paid | Materials & Services:Travel | | | | |
| Oct 6, 2022 | 00494 | Registration for EMS Conference for David, Brooklyn, Dennis and | 1,190.00 | Paid | Materials & Services:Training | | | | |
| | | Myrsideys. Lodging for Dana at | | | | | | | |
| Oct 7, 2022 | XXXX | OFSOA conference, Oct 4-7th, 2022, Salishan Resort | 438.21 | Paid | Materials & Services:Training | | | | |
| Oct 12, 2022 | xxxx | Purchase of Stamps through Stamp.com | 50.00 | Paid | Materials & Services:Administration:P ostage & Shipping | | | | |
| Oct 12, 2022 | XXXX | New Doorbell front front door of Lobby (from Amazon) | 22.39 | Paid | Materials & Services:Building & Maintence:Supplies | | | | |
| Oct 15, 2022 | Refund | Refund for returned Valvoline High Mileage Motor Oil from AMAZON | (28.33) | Approved | Materials & Services:Fire Operations:Supplies/Equi pment | | | | |
| Oct 16, 2022 | HD 335528803 | oil | 35.52 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:518953 | | | | |
| Oct 17, 2022 | xxxx | Monthly Fee for use of Stamps.com | 17.99 | Paid | Materials & Services:Administration:P ostage & Shipping | | | | |

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT | | | |
|------------------|---------------------|---|----------|----------|--|--|--|--|
| | | | | | Materials & | | | |
| Oct 18, 2022 | 111-4418525-3240254 | Office Supplies, envelopes, etc. | 100.93 | Approved | Services:Administration:S upplies | | | |
| Oct 18, 2022 | VC5683 | Thermostat for floor heating system | 58.65 | Paid | Materials & Services:Building & Maintence:Maintenance | | | |
| Oct 18, 2022 | 111-1899238-0014645 | Fuses for building | 19.50 | Paid | Materials & Services:Building & Maintence:Supplies | | | |
| Oct 20, 2022 | INV 4127043 | Mo. Subscription Fee for accounting platform | 25.50 | Paid | Materials & Services:Professional Services:Accounting/Payro Il Services | | | |
| Oct 21, 2022 | 13505736 | replacement delay timers for floor heat system | 113.43 | Paid | Materials & Services:Building & Maintence:Maintenance Materials & | | | |
| Oct 23, 2022 | HD 336857035 | Station Supplies | 121.04 | Paid | Services:Building & Maintence | | | |
| Oct 24, 2022 | XXXX | New Clock for wall of Training Room | 34.27 | Paid | Materials & Services:Building & Maintence:Supplies | | | |
| Oct 25, 2022 | 5153 | Professionally made signage for Fire Med and CERT advertising from Dana Signs. | 602.50 | Approved | Materials & Services:Department Services | | | |
| Oct 25, 2022 | NPIO-18-I7SEBQ | registration for PIO class - G. Caudel | 200.00 | Paid | Materials & Services:Training | | | |
| Oct 26, 2022 | 001864964 | email ShopCPR Heart - 001864964 | 182.50 | Paid | Materials & Services:EMS Operations: Materials & | | | |
| Oct 31, 2022 | HD 338393511 | Valve stem caps | 45.30 | Approved | Services:Vehicle/Equipme nt Maintenance: | | | |
| Oct 31, 2022 | HD 338393511 | Dual head, straight Chuck inflator gauge | | Approved | Materials & Services:Vehicle/Equipme nt Maintenance: | | | |
| Total VISA - Cha | se | | 3,738.84 | | | | | |
| WHA Insurar | ıce | | | | | | | |
| Oct 17, 2022 | 1383 | 2nd Installment for Provident Agency Accidental Death Insurance | 1,940.00 | Paid | Personnel Services:Workers Comp. & Group Accident | | | |
| Total WHA Insu | rance | | 1,940.00 | | | | | |
| Wright Ford | | | | | | | | |
| Oct 10, 2022 | 64717 | Oil & Filter Change on 572 / 516001 (Labor) | 31.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516001 | | | |
| Oct 10, 2022 | 64717 | Parts | 29.95 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516001 | | | |
| Oct 10, 2022 | 64717 | Oil/Grease | 74.85 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516001 Materials & | | | |
| Oct 10, 2022 | 64717 | Тах | 0.47 | Paid | Services:Vehicle/Equipme nt Maintenance:516001 | | | |

| INVOICE DATE REFERENCE DESCRIPTION | | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|------------------------------------|--------------------------------|---|-----------|--------|---|
| Oct 10, 2022 | 64694 | Oil & Filter Change on 571 / 518976 (Labor) | 31.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:518976 |
| Oct 10, 2022 | 64694 | Parts | 79.42 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:518976 |
| Oct 10, 2022 | 64694 | Oil/Grease | 64.87 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:518976 |
| Oct 10, 2022 | 64694 | Тах | 0.61 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:518976 |
| Oct 24, 2022 | 64943 | Customer Request on Front Brake Service on 572. Replaced Front Brake Pads, Rotars and Greased Caliper Pins. Test Drove and brakes functioned normally at this time. Also tested battery, passed Load test at this time. All tires are ok, battery is still in good condition. (Labor) | 437.50 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516001 |
| Oct 24, 2022 | 64943 | Parts | 331.61 | Paid | Materials & Services:Vehicle/Equipme |
| Oct 24, 2022 | 64943 | Tax | 2.68 | Paid | nt Maintenance:516001 Materials & Services:Vehicle/Equipme nt Maintenance:516001 |
| Total Wright Fo | ord | | 1,083.96 | | |
| Zoll Medical | | | | | |
| Oct 24, 2022 | PO-0333 / 3591502 & 3592780 | CPR Stat-PADZ Electrode, Single and Paper Thermal, 80 MM, box of 6 | 407.08 | Paid | Materials & Services:EMS Operations:Supplies |
| Total Zoll Medi | cal | | 407.08 | | |
| Total | | | 48,854.86 | | |



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report November, 2022

> Calls for service in October totaled 49. A breakdown of calls by month is below:

| Calls by Incident Type | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 1-Fire (Building, Wildland, Vehicle, etc.) | 0 | 0 | 2 | 1 | 2 | 1 | 5 | 4 | 2 | 2 | | | 19 |
| 2-Overpressure Rupture, Explosion, Overheat (No Fire) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 |
| 3-Rescue & EMS | 31 | 38 | 43 | 27 | 41 | 31 | 33 | 50 | 38 | 40 | | | 372 |
| 4-Hazardous Condition (No Fire) | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | | | 4 |
| 5-Service Call | 2 | 8 | 2 | 3 | 1 | 8 | 3 | 6 | 6 | 0 | | | 39 |
| 6-Good Intent Call | 6 | 5 | 3 | 4 | 6 | 4 | 2 | 4 | 4 | 6 | | | 44 |
| 7-False Alarm & False Call | 2 | 0 | 0 | 2 | 0 | 1 | 0 | 1 | 3 | 0 | | | 9 |
| 8-Severe Weather & Natural Disaster | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 |
| 9-Special/Other Incident | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | | 1 |
| | 41 | 51 | 50 | 38 | 51 | 45 | 44 | 65 | 54 | 49 | 0 | 0 | |
| Total Calls-To-Month End 2022 488 | | | | | | | | | | | | | |
| Total Calls-To-Month End 2021 | 39 | 52 | 55 | 61 | 57 | 62 | 64 | 50 | 41 | 59 | 45 | 42 | |

- Auto/Mutual Aid Given/Received (year-to-date)
 - Auto-Aid Given 4
 Auto-Aid Received 3
 Mutual-Aid Given 15
 Mutual-Aid Received 15
- ➤ It is with great pleasure I announce that Damion Hatch has successfully completed his NREMT Paramedic test and will be a licensed Oregon Paramedic. He also starts his new hire academy at Redmond Fire & Rescue on November 14th. With his completion of the Student program, we are going to bring on a new Student Volunteer in December.

- The current apparatus bay floor heat system is now partially working. The control board components that were faulty have been replaced and now the three heating control stages are working correctly. The next step is to replace the damaged heating element. Each boiler unit has two heating elements, so we can get some heat with just the one element working.
- A representative from Energy Trust of Oregon visited the station and took detailed information on all the heating and cooling systems. They are putting together information on potential cost savings and financial assistance they may be able to provide.
- > All paperwork for the conflagration responses has been submitted to the Oregon State Fire Marshal's Office has been approved for payment.
- ➤ Captain Delorto and Firefighter Wiley did a Heartsaver CPR class for the CRR ATV Group. There were seven total that received CPR cards.
- ➤ Captain Fast and Firefighter Wiley completed the District's DPSST Accreditation. We received great remarks on our electronic training records, and we added NFPA Rope Rescue Operations Level and NFPA Rope Rescue Technician Level to our training library for maintenance recertification.
- > Defensible Space Grants (year-to-date)
 - o Total applications received: 35
 - o Applications in process or will not meet deadline: 7
 - Applications completed/paid: 28
- > Fire Med Memberships report (month-to-date):

Memberships renewed: 34

New memberships: 4

Non-renewals: 3

Total for the year: 294

Respectfully submitted,

Sean Hartley Acting Fire Chief